



# BUILDING PERMIT INFORMATION REQUEST

Suite D, 180 North Third Avenue, Williams Lake , BC V2G 2A4  
Unit 3 - 170 Cedar Avenue, Box 2260, 100 Mile House, BC V0K 2E0  
102 - 410 Kinchant Street, Quesnel, BC V2J 7J5

Ph: 250-392-3351 Fax: 250-392-2812  
Ph: 250-395-3838 Fax: 250-395-4898  
Ph: 250-992-7400 Fax: 250-992-7414

PLEASE PRINT CLEARLY

Date: \_\_\_\_\_ PID: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Method of delivery:  Email  Pick Up  Fax  Mail via Canada Post

**PLEASE NOTE IT MAY TAKE UP TO TEN BUSINESS DAYS TO RECEIVE A RESPONSE.**

**Please indicate information requested (standard fees for copies apply):**

*Current property owners can request and view or receive copies of anything in the file.*

*Non property owners (including real estate agents) can request copies of the following without an FOI Request.*

- Building Permit  Inspection Report  Regulations / General Information

*The following requires a Freedom Of Information (FOI) Request for non property owners (fees apply):*

- Permit Application  Plans/Drawings

PLEASE BE ADVISED THAT PERSONAL INFORMATION IS SUBJECT TO THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT. YOU MAY BE REQUIRED TO FILL OUT A FREEDOM OF INFORMATION (FOI) REQUEST FORM.

COPIES OF THE ABOVE DOCUMENTS WILL BE PROVIDED IN ACCORDANCE WITH THE PRIVACY ACT AND THE CARIBOO REGIONAL DISTRICT FEES BYLAW NO. 4658.

**ADDITIONAL INFORMATION**

*(example: Inspection report requested, regulation or general information required, amount of copies requested)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Development Services Department

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## BUILDING PERMIT INFORMATION REQUEST

*Response (to be filled out by CRD staff)*

FOI Request Required:  YES  NO Permit Number(s): \_\_\_\_\_

Outstanding Permits (not complete, incl. NOTs, Archived, etc...): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Inspection Reports Provided: \_\_\_\_\_

\_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Plans: \_\_\_\_\_

\_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Copies requested: \_\_\_\_\_

Cost /copy: \$ \_\_\_\_\_

Sub-Total: \$ \_\_\_\_\_

GST: \$ \_\_\_\_\_

PST: \$ \_\_\_\_\_

Total Due: \$ \_\_\_\_\_

Request completed by: \_\_\_\_\_ Date: \_\_\_\_\_