



# Bouchie Lake

## Neighbourhood Plan

### Steering Committee #1

### Meeting

### May 6, 2019



# Schedule

- 6:00 PM – (Re)Introductions
- 6:05 – Review Meeting Notes of Jan 4 APC Meeting
- 6:10 – Review Steering Committee Terms of Reference
- 6:20 - Review Project Area, Phases & Timeline
- 6:40 – Discuss Engagement Strategy – identify events, stakeholders, FOBM
- 7:00 – Next Steps Discussion
- 7:20 – Wrap-up & Adjournment

# Re-Introductions

- *Review Jan 4 Meeting Notes*

# Steering Committee – Terms of Reference

- *Advisory Role*
  - *Project Ambassadors*
  - *Feedback conduit to CRD Staff*
- *Discuss engagement opportunities.*
- *Review draft documents, survey results.*
- *Communications via email.*
- *Committee Chair is official spokesperson.*

# Steering Committee – Code of Conduct

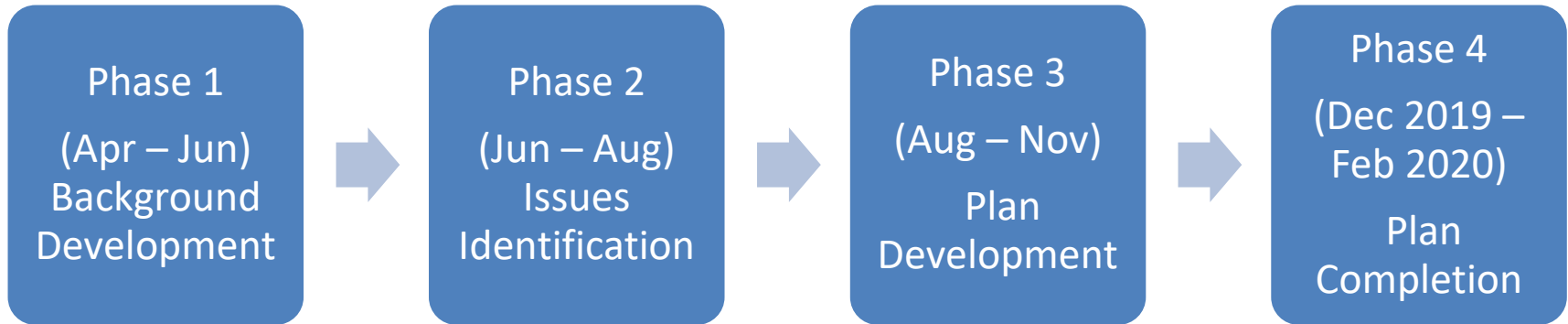
- *Respectful Environment*
  - *Be Open, Flexible, Engaged*
- *Stay on Topic*
  - *“Parking Lot” other discussion topics*
- *Focus on Issues, not people*

**“Make decisions based on what is best for the community, not individual interests.”**

# Project Study Area

- Review Maps

# Project Phases





# Project Timeline

## Bouchie Lake Neighbourhood Plan - Proposed Schedule

Tasks	2019										2020	
	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	
<b>Phase 1 - Background</b>												
Engagement Strategy												
Steering Committee Meeting #1												
Branding & Webpage Development												
Background Review & Report												
<b>Phase 2 - Issues Identification</b>												
Public Launch of Project												
Newsletter #1												
Engagement #1 (Survey #1)												
Steering Committee Meeting #2												
Newsletter #2 (Survey Summary)												
<b>Phase 3 - Plan Development</b>												
Plan Framework Development												
Steering Committee Meeting #3												
Engagement #2 (Survey #2)												
Draft Plan Development												
Steering Committee Meeting #4												
Agency Referrals												
Newsletter #3												
Public Open House (Present Draft)												
<b>Phase 4 - Plan Completion</b>												
Plan Revisions												
1st & 2nd Reading by Board												
Public Hearing												
3rd & Adoption of Plan by Board												

# Community Engagement

- **Project Webpage**
- **Staff Email Contact (direct contact)**
- **2 Community Events (Summer & Fall)**
- **3 Community Newsletters (web & print)**
- **2 Community Surveys (web & print)**
- **Stakeholder Contact List – Direct Notifications**
- **1 Public Open House (draft plan presentation)**
- **1 Public Hearing (formal process)**
- **FOBM Engagement**

# Community Engagement

- **Review Stakeholders List & Update Contacts**
- **Summer and Fall community events?**
- **Discuss FOBM Project**

# Next Steps!

- **Public Project Launch – target mid-June**
  - Website, Newsletter #1, Survey #1 (mid June-end July)
- **Public Engagement Event #1 – July / Aug TBD?**
- **Background Report - July**
  - Development data, Environmental history
- **Survey #1 Results – late August**
- **Steering Committee Meeting #2 – target late August**
  - Review Background Report, Survey #1 Results



# Bouchie Lake

## Neighbourhood Plan

**Wrap Up**  
**Thank You!**



building communities together