

**Cariboo Regional District
Solid Waste Advisory Committee (SWAC) – September 8, 2021 Meeting Minutes**

Present: Al Richmond, Cory Delves, Jared Taylor, Mary Forbes, Peter Jarvis, Sherri Jonkman, Davee Palmantier, Leonard Cook, Leslie Glen, Oliver Berger, Pat Mahood, Ted Olfert, Tera Grady, Vince Benner

Absent: Amanda Vibert, Dan Harrison, Enver Hrbinic, Joanne Dodgridge, Roxanne Pop, Steve O’Hara, Tyron Harry

Meeting was called to order at 4:34pm.

Agenda:

1. Call to Order
 - a. Adoption of the Agenda
2. Adoption of Minutes
 - a. July 7, 2021
3. Consultation Updates
 - a. Business Survey
 - b. News Release
 - c. June Public Meeting Results
 - d. Survey Results
4. Planning Process Overview
 - a. Four Planning Steps
 - b. Six Month Forecast
5. Guiding Principles
 - a. Introduction and Ranking Activity
6. Next Steps

1. Call to Order

The agenda was adopted, and Al proposed minutes for approval. Mary made the motion, Cory seconded the motion, none opposed, and it was carried.

2. Adoption of Minutes

Cory made a motion to adopt the July 7 minutes, Vince seconded the motion, none opposed, and it was carried.

3. Consultation Updates

Workplace survey – Tera provided an overview of survey questions, intent behind the survey, and a future option to conduct a commercial recycling pilot.

News release – survey outcomes and winners were announced along with announcing the workplace survey to be online through mid-October.

June meeting recap – 36 participants attended one of the six June meetings (44 overall with some attending more than one session). The themes that were discussed, ordered by how frequently they were mentioned, included education and behaviour change, recycling, composting, user pay, illegal dumping mitigation, diversion opportunities, reuse, landfill and site-related concerns, and food waste prevention.

Survey results – the community survey result graphs were reviewed and discussed. Some information was disaggregated to see results by Quesnel, Williams Lake, 100 Mile House, and Electoral Areas and Wells. This information will be valuable for identifying priority options to include in the Plan Update.

4. Planning Process Overview

The Ministry's four step planning process was reviewed and a Cariboo-specific six month forecast was discussed. In early fall, guiding principles will be finalized by the Advisory Committee (AC) and the current reality review will be completed and discussed. Options development will take place October 2021 through next March 2022. Any external scan and best practice review will be identified for priority options, and there is an option to convene AC subgroups as needed. Next spring and summer 2022, option administrative and financial impacts will be assessed, and target setting will take place. In fall 2022, a phase two consultation period will take place to get input on recommendations and the overall Plan Update.

5. Guiding Principles

The 2011 SWMP guiding principles (13) were reviewed and discussed. The Ministry's guiding principles as published in 2016 were also noted. AC members were sent background information following the meeting with the request to consolidate and shuffle guiding principles, then rank in terms of priority.

6. Next steps

The next meeting date was set for October 6 with the afternoon start time TBD based on input from AC members. Members were requested to help promote the workplace survey as well.