

**Heritage Steering Committee
Meeting Notes
April 10, 2018**

CRD Board Room, Williams Lake

Present: Joan Sorley, Betty Anderson, Robin Sharpe, Jim Gibson, Brent Rutherford, George Atamanenko, John Massier, Graham Leslie, Emily Epp and Havan Surat

The meeting was called to order at 10.05 a.m.

1. Adoption of Agenda as amended Moved: Graham/John. Carried
2. Approval of Meeting Notes of November 25, 2014 Moved George/Robin. Carried
3. Webpage – Is being brought up to date.
4. Heritage Business Plan - Has been approved.
- 5 Action Plan to Achieve 2018 Goals
 - (a) Heritage Registry
 - (i) The matrix is up to date. Several current items are being actively worked on.
 - (b) Heritage Awareness
 - (i) It was agreed that a list of all possible/suggested events be maintained and brought forward as a standing agenda item at each subsequent meeting so that we can review on a regular basis who plans to attend each one. It was also confirmed that those who attend these events, are authorized to bring and distribute other CRD materials, but are not expected to answer questions in detail regarding them.
 - (ii) It was confirmed that our June 18, 2018 meeting will be held at the 108 Heritage Site in conjunction with a filed trip involving a visit to the Ice Caves and a tour of the Heritage Site. Members will bring their own lunches on this occasion. Brent will contact the Historical Society President about arrangements.
 - (iii) Further to the resolution adopted at the March 8, 2018 meeting, it was agreed that Graham will chair an informal sub-committee with Brent and Phyllis to draft a plan for a region-wide heritage gathering that would explore the possibility of inter-agency collaboration and coordination of future funding applications. The sub-committee will approach Secwepemc, Chilcotin and Carrier representatives with a view to soliciting their participation in organizing such a gathering. Havan will in the meantime distribute a list of all the known museum and heritage organizations in the region.
 - (c) Chilcotin Member. No member has yet been identified, but it will fall within the mandate of the sub-committee appointed earlier in this meeting, to explore this matter.

(d) Heritage Driving Tour Brochure

(i) Emily reported that all the amendments submitted during the previous week have been incorporated into the final draft which was reviewed and approved without formal motion. It was agreed that the upcoming print run be for 3,000 copies.

(e) Emily reminded the meeting of an earlier decision to prepare and submit to the local newspapers articles based on our existing SoS descriptions. It was reaffirmed that this is a worthwhile enterprise. Emily suggested a 500 word limit and will approach the local papers to solicit their interest. If such interest exists, members will be asked to produce drafts that Emily will edit and forward to those newspapers that are interested in them. It was agreed that we should compile a number of these articles so that we will be able to supply up to a full year's quota - whether published monthly or bi-monthly.

6. Brainstorming

(a) The 2019 NCLGA annual conference will be held in Williams Lake between May 8 and 10, 2019, and it was proposed and endorsed that at least one heritage tour of the area be incorporated into the conference agenda. Joan will follow through with this idea.

(b) It was reported that Phyllis Webstad's book will be published in September of this year, and that pre-sales orders may be placed in the meantime.

7. Next Meeting – Tuesday, May 15, 2018 at a location yet to be determined.

8. Adjournment – The meeting adjourned at 11.55 a.m.