

## HERITAGE STEERING COMMITTEE

March 23, 2022

Cariboo Regional District Boardroom and via Teleconference

Meeting called to order: 10:00 AM by Committee Chair Gerald Kirby

Present: Committee Chair Gerald Kirby (CRD Director Area J), John Massier (CRD Director Area C), Elizabeth Hunter, George Atamanenko (joined approx. 10:30 AM), Brent Rutherford, Jim Gibson, Marilyn Buyar (via telephone), Greg Atherton, Nigel Whitehead (CRD Staff Liaison).

Regrets: Robin Sharpe (resigned), Phyllis Webstad, Heloise-Dixon Warren

1. Agenda received as presented.
2. Introductions & New Members
  - a. Chair recognized and welcomed new members Greg Atherton, Marilyn Buyar, and Heloise Dixon-Warren. Existing and new members provided brief introduction and interest in heritage conservation.
3. Motion to accept March 16, 2021 meeting minutes and September 8, 2021 meeting notes.
  - a. Moved: E. Hunter; Seconded: B. Rutherford. Carried
4. Steering Committee Refresh
  - a. N. Whitehead led the committee in a review of roles and responsibilities, terms of reference, meeting format, mileage reimbursement process.
  - b. Terms of Reference: Committee discussed the following with respect to Terms of Reference:
    - i. Hierarchy of heritage registries (local, provincial, federal).
    - ii. Original intent of CRD heritage registry was not to restrict or regulate development or renovations on identified heritage structures and properties.
    - iii. Incentives for heritage preservation works.
      1. G. Atamanenko discussed example of Saanich providing grants for heritage improvements.
      2. N. Whitehead discussed Northern Development Initiative Trust (NDIT) façade improvement grant program.
      3. N. Whitehead discussed CRD Development Permit requirements for western themed commercial facades in some commercial areas in the CRD.
    - iv. Process for registering properties i.e. Statements of Significance preparation.
  - c. Meeting Format: Committee agreed to try to meet in person with an option to phone in. N. Whitehead committed to send meeting notices at least two weeks prior as per Terms of Reference.
5. Heritage BC email list.
  - a. Committee confirmed they are each on the Heritage BC mailing list, and will bring items of interest to future agendas if they wish.
6. Committee reviewed 2022 Business Plan
7. Regional Heritage Network Planning
  - a. E. Hunter provided update on Heritage Network Planning project. Virtual sessions were held last year. As far as she knows, still holds the grant money for the project. A shared contact list was

developed as a result of last year's sessions. Work is ongoing on a Tourism BC Discover Cariboo landing page. Assuming launch is May 2022.

- b. Committee agreed to work towards an in-person regional heritage network event for Fall 2022. B. Rutherford and G. Atamanenko volunteered to phone potential participants to gauge interest as/when required.

8. Roundtable:

- a. Operating Surplus: Committee discussed intent to utilize operating surplus. N. Whitehead will bring exact number and facilitate discussion at next meeting.
- b. Site Tours: Committee discussed previous site tours. N. Whitehead will add to next meeting agenda to discuss. Committee generally agreed it may be valuable to tour a site which is flagged for addition to CRD heritage registry.
- c. Heritage Matrix: N. Whitehead reminded group of the Heritage Matrix, which is a tracking sheet utilized by the committee to establish new sites and track process for addition to the CRD registry. Will bring to next meeting for review.
- d. B. Rutherford provided an update on New Pathways to Gold project, including Alexandria Bridge refurbishment, and Cariboo Waggon Road signage.
  - i. Committee discussed overall consistency and themes of tourism/heritage signage in the region.
- e. Heritage Driving Brochures
  - i. N. Whitehead provided multiple boxes to committee members for distribution.
  - ii. N. Whitehead committed to arrange for distribution to District of Wells.
  - iii. Approximately 1,000 copies remain.
  - iv. Committee will review for edits prior to next printing. Will re-assess in Fall.

9. Next Meeting: Committee agreed on April 26, 2022; 10:00 AM; CRD Boardroom and via teleconference.

10. Adjournment: Moved: B. Rutherford; Seconded: John Massier. Carried

- a. Adjourned 11:30 AM