



REGIONAL TRAINING OFFICER PERMANENT - FULL-TIME

The Cariboo Regional District invites qualified applicants to apply for the permanent, full-time position of Regional Training Officer located in Williams Lake, BC.

Position Summary: Reporting to the Regional Fire Chief, the Regional Training Officer is responsible for supporting Cariboo Regional District Volunteer Fire Departments (VFDs), including but not limited to coordinating, conducting, and monitoring minimum training standards, procurement standards and procedures, agency services communications, documentation, and legal liability.

The Regional Training Officer will assist in the development and maintenance of operational guidelines, development and delivery of training programs, volunteer fire department recruitment and retention, and departmental health and safety programming to support the activities necessary for the ongoing operation of the Regional District's fire services functions, including related emergency planning and other associated programs.

Education, Experience and Qualifications Required:

- Post-secondary degree or diploma in fire services, local government administration, or a related field; or an equivalent combination of education, training, and experience.
- NFPA 1001 Level 2 Firefighter, 1002 Driver/Operator, 1021 Level 2 Fire Officer, 1041 Level 1 Fire Service Instructor, and 1521 Incident Safety Officer certifications.
- Minimum of 7 years of fire service experience, with increasing levels of responsibility.
- Experience working with volunteers.
- Must maintain a valid Driver's Licence.
- Successful completion of a criminal record check is required.
- Proficiency in computer applications and relevant software programs.

Wage: This is a full-time BCGEU position. The current rate of pay is \$49.69 per hour plus benefits. A standard 90-day probationary period will apply.

Work Site Location: The successful candidate will operate out of the Cariboo Regional District office located at Suite D, 180 Third Avenue North, Williams Lake, BC. Travel within the regional district will be required; the successful applicant must possess and maintain a valid driver's license.

Hours of Work: This position works a 9-day fortnight schedule, Monday - Friday 8:00 am to 4:30 pm with a 45-minute unpaid lunch break and every other Friday off. This position may work a non-standard schedule which will include evenings and weekends. Occasional overtime may be required.

Qualified candidates wishing to apply and looking for a detailed job description please visit www.cariboord.ca/careers. Applications will be accepted until the position has been filled. Applications must be in the form of a resume with an accompanying letter detailing qualifications and experience relative to the position. To be considered for this position, all valid and current educational credentials pertaining to the position must be included in the package. ***When submitting an application via email, please quote Competition #26-10.***

We wish to thank all candidates for their interest; however, only those selected to participate in the interview process will be contacted.

Bernice Crowe, Manager of Human Resources
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www.cariboord.ca/careers

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