



TEMPORARY SUMMER POSITION SUMMER READING CLUB COORDINATOR WILLIAMS LAKE LIBRARY BRANCH

The Cariboo Regional District (CRD) invites qualified applicants to apply for the temporary full-time Summer Reading Club Coordinator in our Williams Lake Library Branch. Please note this position is subject to approval of government funding, offering employment commencing May 30, 2026, and concluding August 28, 2026.

Position Summary: The incumbents will be responsible for the delivery of the “Summer Reading Club” to the local area/community. Main duties include: preparing thematic story units which engage children in reading activities; leading and supervising children in story theme units with related games and crafts; arranging visits to local elementary schools to encourage participation; organizing/scheduling program sessions and registration of participants; and, providing a final report evaluating the success of the Summer Reading Club and related activities.

Education, Experience and Qualifications Required:

- Experience in leading and supervising groups of children in a variety of activities and knowledge of children’s books.
- To satisfy funding grant requirements potential candidates must:
 - Be between the ages of 15 and 30.
 - Have been registered as a full-time student during the preceding academic year and be returning to school on a full-time basis during the next academic year.
 - Be a student in a secondary, post-secondary, vocational or technical program.
 - Be a Canadian citizen or permanent resident and be legally entitled to work in British Columbia.

Wage: This is a temporary BCGEU position. The current rate of pay is \$23.06 per hour, plus \$1.50 in lieu of benefits, 6% vacation pay and 4.8% statutory holiday pay. A standard 90-day probationary period will apply.

Hours of Work: This position works Tuesday through Saturday 9:30 am – 4:30 pm 5 days per week (30 hours per week), with a 60-minute unpaid break.

Work Site Location: The successful candidate will operate out of the Williams Lake Library Branch located at Suite A, 180 Third Avenue North, Williams Lake, BC.

Qualified candidates wishing to apply and looking for a detailed job description please visit www.cariboord.ca/careers. Applications will be accepted by the undersigned until a suitable candidate has been found. Applications must be in the form of a resume with an accompanying letter detailing qualifications and experience relative to the position. **When submitting an application, please quote Competition #26-13.**

We wish to thank all candidates for their interest; however, only those selected to participate in the interview process will be contacted.

Bernice Crowe, Manager of Human Resources
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www.cariboord.ca/careers

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