

Competition Number: 25-24

Job Type: Full-Time - BUILDING OFFICIAL LEVEL I, II OR III

Closing Date: Applications will be accepted until 4:00 p.m. Wednesday, December 24, 2025

The Cariboo Regional District (CRD) invites qualified applicants to apply for the permanent full-time position of Building Official Level I, II or III, located out the 100 Mile House Satellite Office.

Refer to attached job descriptions to determine level of experience.

Position Summary:

Reporting directly to the Chief Building Official the successful candidate will have the ability to deal effectively and diplomatically with owners, builders and professionals, and to effectively enforce bylaws and regulations, work independently, exercise discretion, and sound judgment. This position involves both inside and outside work, considerable driving between site locations, walking over rough areas, climbing stairs and exposure to building site hazards. Depending on job demands, occasional weekly overnight stays in locations within the Cariboo Regional District will be a requirement.

Education, Experience and Qualifications Required:

- BOABC Level I, II or III qualification with the ability to obtain certification within one to two years of hire date. (refer to attached job descriptions to determine level of experience)
- Level I plumbing qualification or the ability to obtain Level I plumbing qualification within 1.5 years of hire date.
- WETT certification or the ability to obtain WETT certification within 1.5 years of hire date.
- Thorough understanding of the BC Building Regulations, the ability to read and interpret building plans.
- Understanding of the Local Government Act and Community Charter.
- Maintain a valid Driver's license; a satisfactory criminal record; and a satisfactory drivers abstract.
- Red Seal endorsement in associated trade or graduation from building technology program preferred.

Wage: This is a full-time BCGEU position. The pay range is from \$43.94 - \$52.57 dependent on level of experience, plus benefits. A standard 90-day probation period will apply.

Work Site Location: The successful candidate will operate out of the Cariboo Regional District South Cariboo Office located at, Unit 3 – 170 Cedar Avenue, 100 Mile House, BC. Travel within the regional district will be required. Candidate must maintain a valid Driver's License.

Hours of Work: This position works a 9-day fortnight schedule, Monday - Friday 8:00 am to 4:00 pm with a 30-minute unpaid lunch break and every other Monday off. This position may work a non-standard schedule which may include evenings and weekends. Occasional overtime may be required.

Qualified candidates wishing to apply and looking for a detailed job description please visit www.cariboord.ca/careers.

Applications will be accepted until 4:00 p.m. Wednesday, December 24, 2025.

Applications must be in the form of a resume with an accompanying letter detailing qualifications and experience relative to the position. When submitting an application via email, please quote Competition #25-24.

We wish to thank all candidates for their interest; however, only those selected to participate in the interview process will be contacted.

Bernice Crowe, Manager of Human Resources Cariboo Regional District Suite D, 180 North Third Avenue Williams Lake, BC V2G 2A4 www.cariboord.ca/careers