

AGRICULTURAL DEVELOPMENT ADVISORY COMMITTEE

AGENDA

Monday, February 25, 2019, 6:30-8:30 pm

Natural Resource Building – Bowron Room

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES – January 15, 2019 meeting (as circulated)

4. DELEGATIONS

5. NEW AND UNFINISHED BUSINESS

- 5.1. Regional Agri-food Centre Business Plan
- 5.2. Agriculture Education Program
- 5.3. CNC-Quesnel Regional Principal
- 5.4. ADAC Agriculture Area Plan
- 5.5. Agricultural Advisory Committee Workshop 2019 – March 13, Langley
- 5.6. Stats Canada – Aboriginal peoples and agriculture in 2016: A portrait:
<https://www150.statcan.gc.ca/n1/en/catalogue/96-325-X201900100001>
- 5.7. Regulations of the Minister of Environmental and Climate Change Strategy—Environmental Management Act: http://www.bclaws.ca/civix/document/id/mo/mo/2019_m039

6. SUBCOMMITTEE REPORTS

- 6.1. Ag Working Group Administration Report
- 6.2. FARMED Rural Dividend Project Development grant application update

7. CORRESPONDENCE

- 7.1. Email communication Tyler Jasper-February 4, 2019
- 7.2. Upcoming Events
 - March 12, 2019 Alex Fraser Park Agriculture Building – Stakeholder Meeting
1:00 – 3:00 pm Council Chambers
 - To be determined Cash and Bioenergy Crop Feasibility Study Report
UNBC – Quesnel <https://www.unbc.ca/releases/41092/unbc-launches-cash-and-bioenergy-crop-feasibility-study>
 - March 25, 2019 ADAC Meeting
10:00 am – 12:00 pm Natural Resource Building Bowron Room

8. ROUNDTABLE

9. QUESTION PERIOD

10. ADJOURNMENT

Next Meeting: Monday, March 25; 10:00 am – 12:00 pm

Agenda Submission Deadline: March 13, 2019

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subject that are of concern to them. Each person will be given 2 minutes to speak. Up to ten minutes in total is allotted for Question Period.

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AGRICULTURAL DEVELOPMENT ADVISORY COMMITTEE

REGULAR MEETING

The Minutes of the Regular Meeting of the Agricultural Advisory Committee, held in Bowron Room, of the Natural Resource Building on January 15, 2019 at 12:00 pm

COMMITTEE MEMBERS PRESENT

Martin Rossmann, Chair	Kersley Farmers Institute
Rob Borsato, Treasurer	Quesnel Farmers Market
Roy Josephy	Horticulture
Sheri Schweb, Secretary	BC Forage Council
Erin Durrell	Quesnel Cattlemen's Association
Sonya Spiers/Gayle Campbell	College of New Caledonia - Quesnel
Nicole Pressey	Ministry of Agriculture
CRD Director John Massier	CRD Liaison

SUPPORT TEAM MEMBERS PRESENT

Lori Fogarty, Liaison	Agriculture Working Group
Wilma Watkin	Agriculture Working Group
Lynda Atkinson	Agriculture Working Group

GUESTS

Amy Reid	City of Quesnel Economic Development Officer
Samantha Charlton	Climate Adaptation Initiative

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

R/2019-15

It was moved and seconded

That the January 15, 2019 Agricultural Development Advisory Committee agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

R/2019-16

It was moved and seconded

That the minutes of the Agricultural Development Advisory Committee meeting dated December 17, 2018 be adopted.

CARRIED

4. DELEGATIONS

- 4.1 Samantha Charlton of the Climate Adaptation Initiative reported by conference call on the 3 new initiatives being undertaken by the organization, which include the *Livestock surface water and forage risk assessment tool extension and engagement*; the *Agricultural Pest Identification and*

Management tools for the Cariboo; and the Applied Adaptation Research Strategic Plan.

5. NEW AND UNFINISHED BUSINESS

5.1. ADAC representative from College of New Caledonia

Committee members welcomed Sonya Spiers, the Operations Manager at College of New Caledonia-Quesnel Campus as a temporary member of the Agricultural Development Advisory Committee, until a replacement for the CNC Regional Principal position is filled. Gayle Campbell, Project Planner is also in attendance today and will act as an alternate for Sonya.

Nicole Pressey asked about the progress of the Sea Can unit and Sonya noted there is internal discussion on hook-up and funding for the facility.

Lynda Atkinson wondered if there might be an opportunity to offer courses on AI. Erin Durrell mentioned a Bovine AI workshop is offered at Fox Dairy. Gayle Campbell will take this information back to the College.

5.2. Ag in the Classroom – January 28th presentation to School District 28 staff

The Agriculture Working Group has been in communication with Pat Tonn, Executive Director of the Agriculture in the Classroom (AITC) Program based out of the Ministry of Agriculture office in Abbotsford. Amy Stafford, the AITC Education Specialist will present information to SD 28 Elementary and Secondary School teachers on the Non-instructional Day being held on January 28th at Correlieu Secondary.

5.3. ADAC Agriculture Area Plan

Members were informed that an Agriculture Area Plan helps in the strategic planning and is supportive to resourcing funding. The Cariboo Regional District would administer the plan.

5.4. ADAC Strategic Plan 2019

- Regional Ag Centre business plan
- Ag in the Classroom Education Program
- Agriculture Area Plan
- Other: Agriculture investment; Agriculture Producer “Crisis Line”; Abattoir(s)

6. SUBCOMMITTEE REPORTS

6.1 Ag Working Group Administration Report

The Agriculture Development Advisory Committee webpage on the CRD website has been set up and may be accessed at www.cariboord.ca/agriculture. ADAC agendas and minutes will be posted to the webpage and the ADAC meeting dates and times are posted on the CRD calendar. The ADAC brochure has been printed and is ready for distribution.

Year end for the ADAC budget is December 2018. All invoices for the 2018 budget have been submitted to the CRD.

Allocation of 2019 funding for the ADAC budget:

- Travel expenses for members

- Catering for meetings
- Administration
- Meeting preparation, minutes and communication
- Other – special projects such as agriculture education, support for new entrants to agriculture

6.2 FARMED Rural Dividend Project Development grant application update

The Rural Dividend program has not yet indicated the status of the Agriculture Education Program grant application.

The 2018 Ag Centre / ADAC Rural Dividend Project Development grant is nearing completion. Sonoran Resource Management has submitted a letter to indicate they will not be able continue working on the project as they have other projects to focus on.

R/2019-17

It was moved and seconded

That the Agriculture Development Advisory Committee contract Lori Fogarty to complete the term relinquished by Sonoran Resource Management under the Ag Centre / ADAC / Rural Dividend Project Development grant, and that Lori be compensated at the same rate.

CARRIED

7. CORRESPONDENCE

7.1 Letter from ADAC submitted to North Cariboo Rural Directors Caucus January 15th meeting agenda;

Email communication:

Tyler Jasper – November 22, 2018; ADAC members recommend Tyler be invited to an ADAC meeting to speak to the items noted in the email.

George Powell – November 23, 2018; ADAC members recommended including the suggestions provided by George in the Agriculture Area Plan.

7.2 Upcoming Events

January 15, 2019 3:00 pm	North Cariboo Rural Directors Caucus – ADAC Update CRD Office – St. Laurent Street
January 26, 2019	Financial Workshop "Top 10 Farm Financial Mistakes & How to Avoid Them" Quesnel Seniors Centre
January 28, 2019 Morning Session 8:30 – 11:30 am Afternoon Session 12:30 – 3 pm	Agriculture in the Classroom Information Sessions School District 28 Non-Instructional Day Location – Correlieu Secondary School
January 31, 2019 8:30 am – 3 pm	Farm and Ranch Wildfire Preparedness Workshop in Quesnel Quesnel Fire Hall – Kinchant Street

February 2, 2019 9:30 am – 3:30 pm	Kersley Farmers Institute Speakers Workshop College of New Caledonia
February 9 & 10, 2019	Young Agrarians Workshops Williams Lake
February 25, 2019 6:30 – 8:30 pm	ADAC Meeting Natural Resource Building Bowron Room
March 25, 2019 10 am - noon	ADAC Meeting Natural Resource Building Bowron Room
March 29, 2019	Due date for non-domestic, non-livestock water use application.

8. ROUNDTABLE

Regional Agri-food Centre Business Plan Update

Amy Reid thanked the committee for their support during the Regional Agri-food Centre business plan consultation process. The consultants continue to work on the business plan incorporating the steering committee recommendations and information gained at the Open House. They anticipate completion of the business plan by January 31st.

9. QUESTION PERIOD - Nil

10. ADJOURNMENT – 3:00 pm

M. ROSSMANN, CHAIR

/lf

Agricultural Area Plans

An Agricultural Area Plan focuses on a community's farm area to discover practical solutions to issues and identify opportunities to strengthen farming and ultimately to contribute to agriculture and the community's long-term sustainability. These plans are often referred to as an Agricultural Area Plan or Agricultural Area Strategy.

B.C.'s *Local Government Act* makes provision for municipalities and regional districts to develop official plans for portions of their jurisdictions - often referred to as neighbourhood or local area plans. The Agricultural Land Commission (ALC) and Ministry of Agriculture actively support local government initiatives to develop Agricultural Area Plans.

Components

While every agricultural planning area is unique with a specific set of challenges and opportunities, there are a number of common features to the process of developing an Agricultural Area Plan. These include:

- The planning process is led by the municipality or regional district
- Care is taken in defining the agricultural planning area
- An agricultural planning steering committee normally guides the process
- The steering committee should be inclusive of members of the farm community - an Agricultural Advisory Committee may be called upon to assist or act as the Agricultural Area Plan steering committee
- Ministry and Agricultural Land Commission representatives are often asked to participate and provide resource assistance
- The information base is strengthened by such means as land use inventories, statistical material and the development of a background report
- Issues and opportunities are identified to guide the emerging plan policies
- The plan's policies are intentionally "action oriented" providing practical solutions to the local issues that are identified
- A clear plan for implementation is included
- Organizations that are best positioned to implement solutions are identified

Assistance

For local governments that may be interesting in developing an agricultural area plan, ministry and Agricultural Land Commission staff provide advice based on their experience working on similar projects with other municipalities and regional districts.

Informational material has also been developed by the ministry related to agricultural area plans and land use inventories and GIS to assist with local planning efforts. The ministry may also be able to assist the process with the development of agricultural statistical products.

For more information contact your nearest [Agri-team](#) member.

Link to information:

<https://www2.gov.bc.ca/gov/content/industry/agriculture-seafood/agricultural-land-and-environment/strengthening-farming/planning-for-agriculture/agricultural-area-plans>

For information on the status of Agriculture Area Plans in BC go to:

file:///C:/Users/Owner/Documents/FARMED/Agriculture%20Working%20Group/ADAC/SHARED%20FILES%20ADAC/Agriculture%20Area%20Plan/status_of_ag_area_plans_2018_october.pdf

Sample Agriculture Area Plan:

http://www.rdno.ca/docs/150915_RAP_Final.pdf



February 19, 2019

Dear Agricultural Advisory Committee Chair,

The Ministry of Agriculture (AGRI) would like to invite your Agricultural Advisory Committee (AAC) members to the ninth biennial AAC Workshop. For spring 2019, we are offering one event in Langley BC that will focus on provincially relevant topics. Registration is required; however there is no fee and lunch will be provided.

The workshop will bring AAC members together to meet and discuss agricultural issues of importance. As of May 2018, there were 43 AACs operating in B.C.; 27 on the South Coast/Island and 16 in the Interior. Information about AACs and previous AAC workshops can be found on AGRI's Strengthening Farming website at <https://www2.gov.bc.ca/gov/content/industry/agriculture-seafood/agricultural-land-and-environment/strengthening-farming/agricultural-advisory-committees>.

We've chosen 'Agriculture in a time of change' as the theme for 2019. The agenda will include presentations, panel discussions, and facilitated conversations that explore a host of provincial wide topics that are relevant to AACs. Attendees will learn more about recent changes to the *Agriculture Land Commission* Act, farm taxation, how agriculture interplays with wildlife/fisheries/species at risk, cannabis production in the Agricultural Land Reserve, and the various AGRI programs and funding opportunities. The objective is to provide each attendee with valuable information and techniques they can use to strengthen farming in their community through their AAC.

To assist with workshop arrangements, please have a representative from your AAC complete the enclosed form and return it to Reed Bailey, AGRI Land Use Planner by email at Reed.Bailey@gov.bc.ca or fax at (250) 356-0358 by **Tuesday, March 5th, 2019**. Please note that supporting elected officials and staff are also welcome to attend.

Previous workshops have invigorated AAC members, generated new ideas, and helped AACs continue to offer effective advice and support to their councils and boards. I look forward to seeing your representatives at the workshop.

Sincerely,

Willow Minaker
Director, Strengthening Farming

Ministry of Agriculture

Innovation and Adaption Services Branch
1767 Angus Campbell Rd
Abbotsford, BC V3G 2M3
604 556-3110

Web Address: <http://www.gov.bc.ca/agri/>

2019 Agricultural Advisory Committee (AAC) Workshop

Wednesday March 13, 2019 – from 9:30 AM to 4:30 PM

Newlands Golf and Country Club, Langley BC

Participant Agenda - DRAFT

THIS YEAR'S THEME: Agriculture in a Time of Change

9:00am	Registration and morning refreshments
9:30am	Welcome and opening remarks – Ministry of Agriculture
9:35am	Topic 1: Primer on Agricultural Land Commission (ALC) Act and Regulation changes – Bill 52 ALC staff presentation and Q & A session
10:30am	Coffee break
10:45am	Topic 2: Farm taxation BC Assessment staff presentation and Q & A session
11:30am	Discussion Session: Agricultural topics of AAC importance This will be a facilitated discussion to explore agricultural topics of AAC significance • Topics may include: soil and fill, large-scale farming operations, non-farm uses in the ALR, and/or residential size and siting in the ALR
12:30pm	Lunch
1:30 pm	Panel Session: Agriculture and the natural environment Staff representation from the Ministry of Environment, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, Ministry of Agriculture and ALC to explore the interplay between the legislation/regulation associated with wildlife/fisheries/species at risk and agriculture
2:30pm	Topic 3: Overview of Ministry programs and funding opportunities Ministry of Agriculture staff presentation
3:00pm	Coffee break
3:15pm	Topic 4: Update on cannabis production in the ALR Dual presentations from ALC staff and Ministry of Agriculture staff
4:15pm	Wrap-Up and Closing Remarks – Ministry of Agriculture
4:30 pm	Adjourn

**RURAL DIVIDEND PROJECT DEVELOPMENT GRANT
NORTH CARIBOO AGRICULTURAL DEVELOPMENT ADVISORY COMMITTEE PROJECT UPDATE**

The purpose of this Project Development application is to hire a facilitator to assist the newly formed North Cariboo Agricultural Development Advisory Committee (ADAC) move forward their recommendations and strategic agriculture plan; and to work towards establishment of a Quesnel Agriculture Centre through further consultation and assessment of the possible partners and funders to a new centre.

DELIVERABLES AS OUTLINED IN AGREEMENT:

Project Component	Outcome
Agricultural Development Advisory Committee Facilitator	* Hiring of an Agricultural Development Advisory Committee Facilitator. * Hired facilitator will consult with the agricultural industry and organizations to build the Quesnel Agriculture Centre member base and gather information for the Strategic Agriculture Plan.
Communication Strategy	* Completion of a communication strategy for the Quesnel Agriculture Centre. * Completed communication strategy is implemented.
Strategic Agriculture Plan	* Completion of a Strategic Agricultural Plan for the Quesnel Agriculture Centre. * Completed plan will include public input and community consultation gathered via an information session.

OUTCOME RESULTS

Hiring of an Agricultural Development Advisory Committee Facilitator:

Sonoran Resources Management Ltd. was hired to facilitate project on June 1, 2018.

Hired facilitator will consult with the agricultural industry and organizations to build the Quesnel Agriculture Centre member base and gather information for the Strategic Agriculture Plan:

The Facilitator and Project Coordination Team worked with the City of Quesnel Economic Development Officer to assist Greenchain Consulting, the team hired to develop a business plan for the Regional Agri-food Centre using funding provided to the City of Quesnel by the Ministry of Agriculture. The assistance provided by the team include:

- The organization of 3 workshop sessions for Potential Partners to the Quesnel Agriculture

Centre including Government agencies (City, CRD, Province) Local/regional agencies and associations and Organizations with food enterprise support services;

- The organization of 2 workshop sessions for primary producers and processors, and organizing visits with potential purchasers including facility tours;
- The organization of an Open House to present the draft Regional Agri-food Centre Business Plan and continuation of final consultations;
- Providing the consulting team with transportation and other hospitality requirements;
- Recording minutes of the Quesnel Agriculture Centre Business Plan Steering Committee meetings and workshop sessions;

Completion of a communication strategy for the Quesnel Agriculture Centre:

The Facilitator and Project Coordination Team worked with the City of Quesnel Economic Development Officer to develop group email and phone lists of Government agencies, Local and regional agencies and associations and Organizations with food enterprise support services.

Completed communication strategy is implemented.

These lists were distributed to Greenchain Consulting to conduct interviews for additional consultation and input and used by the team to communicate the invitations to potential partners and stakeholders of the Quesnel Agriculture Centre Workshop sessions.

Completion of a Strategic Agricultural Plan for the Quesnel Agriculture Centre.

Completed plan will include public input and community consultation gathered via an information session.

The draft business plan of the Quesnel Regional Agri-food Centre was presented at the Open House held on December 10, 2018 at the Quesnel Royal Canadian Legion. The facilitator, Project Coordination Team and City of Quesnel Economic Development Officer organized the event, including the promotion, hosting and registration of participants. The business plan concept was presented on large boards allowing the public to walk through, circulate and ask questions or provide input. The consulting team presented an overview of the information once the majority of participants were assembled.

Promotional activities for the event included a colour advertisement in the local newspaper, promotion through various local agencies and social media, large poster advertisements at local kiosks throughout the city and email distribution. Rural Dividend Project Development funds were used to host and promote the workshops and Open House.

Greenchain Consulting used the information gathered at the Open House to continue consultations and completion of the business plan, which is currently being reviewed by the Ministry of Agriculture.

ADDITIONAL OUTCOMES OF THE RURAL DIVIDEND PROJECT

The Agricultural Development Advisory Committee of the North Cariboo prioritized strategic plan recommendations are located on page 5 of this document. The Facilitator and Project Coordination Team worked to move forward these recommendations by completing the following activities:

Agriculture Education Program:

A grant application to the Rural Dividend Project Development fund was submitted on July 30, 2018 and approved on January 17, 2019. Partnerships for the Agriculture Education Program implementation were formed during this process and include:

- School District 28 – Quesnel
- Kersley Farmers Institute
- Ministry of Agriculture
- BC Forage Council
- Richbar Nursery
- College of New Caledonia

The Project Coordination Team contacted the Agriculture in the Classroom (AITC) Executive Director, Patricia Tonn and arranged for AITC Education Specialist, Amy Stafford to travel to Quesnel to present 2 information sessions on Agriculture in the Classroom to Elementary and Secondary Teachers at the Non-instructional Day held on January 28, 2019. The sessions were well attended, with representation by a majority of schools in the district and many members of the Agricultural Development Advisory Committee. In addition to the AITC presentation, local 4H representatives presented information on their program and its many benefits. A presentation on the Agricultural Development Advisory Committee was also provided. Funding for the AITC Education Specialist travel was provided by the Rural Dividend Project Development grant.

BC Forage Council Field Day:

The BC Forage Council held a provincial Field Day event on August 25th, 2018, at the Roddie Creek Ranch just west of Quesnel. The facilitator worked with the BC Forage Council organizing committee to assist in the set-up, event activities and clean up of the event in support of forage research and knowledge extension. The event was well attended with over 80 people registered.

Agricultural Development Advisory Committee:

The facilitator and Project Coordination Team worked with the ADAC committee on various administrative duties of the newly established committee. These administrative duties include:

- Meeting preparation including distributing the agenda, communicating with committee members, recording and distributing minutes of the ADAC meetings;
- Setting up an email address for ADAC – northcaribooadac@gmail.com;
- Setting up the ADAC webpage on the Cariboo Regional District website including meeting dates on the CRD events calendar. The agendas and approved minutes are posted on this webpage – www.cariboord.ca/agriculture;
- Development and printing of an Agricultural Development Advisory Committee brochure.

Once the work on the Regional Agri-food Centre business plan was completed, Sonoran Resource Management gave notice they could no longer work on the project and the work with this facilitator team was finalized.

In February 2019 a contractor was hired to complete work for the Agricultural Development Advisory Committee webpage on the Cariboo Regional District website. The work includes the re-formatting of the minutes of the ADAC committee meetings from June through November 2018, formatting photos for the ADAC webpage and compiling the work completed by ADAC for the 2018 year.

Another contractor is in the process of being hired to do some research on a First Nations Communications Strategy for ADAC. The components of this project include to:

- Identify the Tribal Councils and First Nations in the North Cariboo region;
- Research information on these Tribal Councils and nations including governance structure, history, and if possible, identifying any interests in food or agri-food production;
- Provide web links to all researched information; and
- Develop and record the best strategies to communicate with the Tribal Councils and First Nation groups.

It is estimated the work of both contractors noted above will be completed by the last week in March and the final reporting for this grant will be completed. An income statement for the Rural Dividend Project Development grant funding as of February 15, 2019 is included below.

RURAL DIVIDEND ADAC GRANT
Income Statement
For the Period Ended Feb. 15, 2019

REVENUE		
Grant	10,000.00	
Total Revenue		10,000.00
EXPENSES		
Consulting and Professional Fees	3,770.32	
Travel	1,294.13	
Marketing and Promotion	417.30	
Facility Rental	186.50	
Catering	1,314.44	
Office Supplies	350.14	
Bank Service Charges	22.01	
Total Expenses		7,354.84
Funds Remaining		2,645.16

AGRICULTURAL DEVELOPMENT ADVISORY COMMITTEE OF THE NORTH CARIBOO STRATEGIC PLAN

Recommendation	Details & Resources
Quesnel Agriculture Centre Feasibility Study	The AWG will work with the City and Alex Fraser Park Society to move the project proposal forward. The hired facilitator will focus on identifying partners, sponsors, memberships and planning of a public event. Resource: Ag Centre – Alex Fraser Park Application https://drive.google.com/open?id=0B6hLh9I5UtN3cGVxcKZPX3hCZzZuTFptMDIKa2FKZVNqVGow Resource: Quesnel Ag Centre Feasibility Study https://drive.google.com/open?id=0B6hLh9I5UtN3djdU0ZTb0FRamU1ZE5ZRE1jY2ZUVEYxS3JZ
Agriculture Education	Awareness – elementary school curriculum Exploration – secondary school program development Training – Post-secondary school • Skilled training classification from non-skilled to reflect the increase in technological applications, regulations and standards. • Careers in agriculture – range of skills, training & career opportunities and wage potential; Ag Career Day Resources: Agriculture in the Classroom https://www.bcaitc.ca/ https://drive.google.com/open?id=0B6hLh9I5UtN3RIM3RThtWUpyVENmLTdMbWQwanJSY1NXRzh3
Forage Research	Regional strengths, advantages and challenges discussed in report. Noted that due to all the challenges a research test farm is requested by producers: • Wildlife and invasive plants, insects and pests • Land use, availability and affordability • Climate, weather and water • Research and knowledge transfer** • Soil health and forage quality • Transportation and market access Resource: Forage Action Plan Project p 30-34 https://drive.google.com/open?id=0B6hLh9I5UtN3aVo4cktOQulKZXBJeFJUNmtvdWpidmVWdmRN
Market / Labour Assessment	Do an assessment of labour and markets along with available resources to identify capacity and how much it would take to saturate the market. Resource: WL Food Policy report – https://drive.google.com/open?id=0B6hLh9I5UtN3YmRNaJkMDRnRDIBUHpfZk11cjdKa2xCRkxr
Local Food – awareness and promotion	The provincial government is in favour of creating more local markets. Increase awareness and promotion through marketing and brand. Increase support for local food purchases and build capacity. Resource: WL Food Policy report – https://drive.google.com/open?id=0B6hLh9I5UtN3YmRNaJkMDRnRDIBUHpfZk11cjdKa2xCRkxr
Solutions model – government policies	Identify solutions to challenges and barriers to developing competitive businesses i.e. transportation issues / rates, government policies.