



SOLID FUEL APPLIANCE PERMIT / INFORMATION

Suite D, 180 North Third Avenue, Williams Lake, BC V2G 2A4
 Unit 3 - 170 Cedar Avenue, Box 2260, 100 Mile House, BC V0K 2E0
 102 - 410 Kinchant Street, Quesnel, BC V2J 7J5

Ph: 250-392-3351 Fax: 250-392-2812
 Ph: 250-395-3838 Fax: 250-395-4898
 Ph: 250-992-7400 Fax: 250-992-7414

Note: This handout is to obtain information about the Solid Fuel Burning Appliance (SFBA) being installed. It does not replace the requirement for a standard permit application.

APPLICATION INFORMATION

Address of Building Where SFBA to be installed: _____

Registered Owner(s) of Property: _____

Applicant Name: _____

***Note: Owner's undertaking required if applicant is not registered owner.**

Signature: _____ Date: _____

TYPE OF SFBA

- ☐ Wood Stove
 ☐ Fire Place Insert
 ☐ Pellet Stove
 ☐ Fireplace
 ☐ Wood Furnace
- ☐ Other: _____

SFBA INFORMATION

Manufacturer Name: _____

Model No.: _____ Serial Number: _____

***Note: If serial number not provided at time of application, it must be obtained at final inspection.**

AN INSTALLATION MANUAL FOR THE UNIT MUST ACCOMPANY THE APPLICATION

FLUE PIPE/CHIMNEY INFORMATION

Flue Pipe Type/Size: _____ Single Wall _____ inch / Double Wall _____ inch

Certified Factory Built Chimney: Manufacturer _____ Size _____ inch

LAYOUT

Provide a detailed Floor Plan – Showing location of solid fuel burning appliance, measurements from walls, windows, and doors, including location of smoke and carbon monoxide detectors.



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REQUIRED INSPECTIONS

1. Chimney/Attic rough in prior to covering (see ****Note**)
2. Final Inspection

****Note:** Both inspections can be completed on one inspection if all items are visible, and clearances can be confirmed. The Building Inspector will require access to any concealed spaces through which the fireplace or chimney passes, such as an attic (owner must have a ladder available). Where chimneys are boxed in prior to inspection, the Inspector will require it to be exposed and visible on all sides for its complete length.

ADDITIONAL INFORMATION

- Carbon monoxide detectors are required within the room containing the SFBA and within each bedroom or, if outside of bedroom, within 5m of each bedroom door.
- Combustion air intake duct (non-combustible) is required (recommended installed directly into unit).
- This permit nor the inspections performed will not give you a "WETT Certificate".
- Ember pad protection is required on all SFBA.

Disclaimer

It is understood that neither the granting of a permit nor the approval of the drawings and specifications, nor inspections made by the Authority Having Jurisdiction during the installation of the wood burning appliance and/or chimney shall in any way relieve the owner from full responsibility of carrying out the installation in accordance with BC Building Code and CSA B365-17 and any other applicable standards.

"Pursuant to section 26 of the Freedom of Information and Protection of Privacy Act (the Act), the personal information collected will only be used for the purposes of evaluating your application. Your personal information will not be released except in accordance with the Act.

Questions about the collection of your personal information may be referred to the Cariboo Regional District's Manager of Corporate Services, Suite D, 180 North Third Avenue, Williams Lake, BC, V2G 2A4, 250-392-3351 or mailbox@cariboord.ca"