



*building communities together*

## **2016 Business Plan Emergency Planning/ All Electoral Areas (1385)**

*Rowena Bastien, Manager of Protective Services*

***Working in partnership with communities, large and small, to make the Cariboo Chilcotin a socially, economically and environmentally desirable region to live, work and play.***

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### **Department/Function Services**

The Cariboo Regional District Emergency Planning service was created as a result of provincial legislation requiring that Regional Districts develop an emergency management organization and prepare an emergency plan for their jurisdiction.

The CRD Emergency program was established in 2004, authorized by Bylaw No. 3934. All electoral areas participate in this service and taxation is based on the assessed value of land and improvements. There is no requisition limit.

All Electoral Area Directors, representing Areas A, B, C, D, E, F, G, H, I, J, K, and L, are responsible for the governance of this service.

### **Business Plan Goals, Rationale & Strategies**

#### **2016 Goals**

- 1. Goal:** Provide basic Emergency Preparedness and Response Training and Communications to communities in the CRD.  
**Rationale:** Schedule meetings in the north, south, and central Cariboo and Chilcotin to provide community members with an understanding of how the CRD responds during an emergency. These meetings will also be used to learn the best way to effectively communicate with community members during emergencies.  
**Strategy:** Use operational funds up to \$20,000 to cover travel, printed materials, meeting room rentals, and advertising.

- 2. Goal:** Develop and provide additional training to member municipalities for Everbridge mass notification system.  
**Rationale:** To ensure all users know how and when to use the system.  
**Strategy:** Meet with possible users to provide training and demonstrations.
- 3. Goal:** Research and purchase virtual training program to provide enhanced training opportunities for all stakeholders in emergency planning.  
**Rationale:** A good virtual system can take into account all of the realities of our region. It can then be used to provide actual and sped up training scenarios for any scenario we can imagine. This is a much more cost effective method of training in comparison to holding large and expensive real life training exercises that can only be held once and for a single scenario.  
**Strategy:** Research suppliers and costs – see if there are partners willing to share costs and the program. This will be a capital expense up to as much as \$70,000.

### **2017 and 2018 Goal**

**Goal:** Provide basic Emergency Preparedness and Response Training and Communications to communities in the CRD.

**Rationale:** Schedule meetings in the north, south, and central Cariboo and Chilcotin to provide community members with an understanding of how the CRD responds during an emergency. These meetings will also be used to learn the best way to effectively communicate with community members during emergencies.

**Strategy:** Use operational funds up to \$10,000 to cover travel, printed materials, meeting room rentals and advertising.

### **Overall Financial Impact**

There will be 0% increase in requisition for this service in 2016. There is a \$70,000 capital expenditure planned in 2016. This function has no debt load.

### **Significant Issues & Trends**

In 2015, The Emergency Operation Centre was activated to deal with the Puntzi Lake fire and a debris flow along the Keithley Creek Road. There was also a hazmat incident along Hwy 27 at the Horsefly Road intersection. The new mass notification system was brought online and used very successfully by the CRD emergency operation centre for both of the above incidents.

Public education and simulated stakeholder exercises will be important over the next few years of this plan to ensure all of the lessons learned have been implemented into plans; these plans will be incorporated into response actions. Simulated training exercises are

less expensive than on-the-ground exercises and count as hands-on exercises. Further, other functions within the CRD, such as airports or environmental resources, should be able to use the simulated exercise program for required training as well. Finally, the simulator can be used for all participants in any type of exercise, including the policy group.

### **Measuring Previous Years Performance**

**Goal:** Provide basic Emergency Preparedness and Response Training and Communications to communities in the CRD.

- Carried forward to 2016

**Goal:** Investigate the uses and interested users of a mass communication system.

- This was completed and the new mass notification system has been implemented and used.

**Goal:** Develop and deliver campaigns to educate the public in hazmat awareness, shelter in place, 72 hour preparedness and the importance of house numbering.

- Ongoing

**Goal:** Update Emergency Plan.

- In process

**Goal:** Speak with EMBC regarding the need for increased procurement sourcing support.

- Completed