

**SOUTH CARIBOO JOINT COMMITTEE  
(REVISED AGENDA)**

**June 12, 2017**

**12:00 pm**

**District of 100 Mile House Council Chambers**

**385 Birch Avenue**

**100 Mile House, BC**

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**Pages**

**1. CALL TO ORDER**

(The meeting is scheduled to commence at 12:00 p.m.)

**1.1 Adoption of Agenda**

That the agenda items be adopted as presented.

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the South Cariboo Joint Committee Meeting - May 8, 2017**

1

That the minutes of the South Cariboo Joint Committee meeting held May 8, 2017, be received and adopted.

**3. DELEGATIONS**

**3.1 12:00 p.m. - RCMP Staff Sergeant Svend Nielsen**

RCMP Staff Sergeant Svend Nielsen will be present to introduce himself to the Committee.

**4. REPORTS AND CORRESPONDENCE**

**4.1 Collection of Extended Producer Responsibility (EPR) Products at South Cariboo Solid Waste Refuse Sites**

4

That the agenda item summary from Tera Grady, Supervisor of Solid Waste Management, dated May 3, 2017, regarding Extended Producer Responsibility collection at South Cariboo Solid Waste refuse sites, be received. Further, that advertised collection of electronics and small appliances at the Lac La Hache, Lone Butte, and Forest Grove transfer stations cease, as of July 15, 2017.

**4.2 District of 100 Mile House Memo - Royal Canadian Legion Branch #260 Request**

6

That the memo from the District of 100 Mile House, dated May 18, 2017, regarding a request from the Royal Canadian Legion Branch #260 to re-profile

funds previously approved as a Grant for Assistance, be received. *Further action at the discretion of the Committee.*

**4.3 SC Recreation Centre Expansion Project Working Group Meeting Minutes - May 25, 2017**

8

That the minutes of the South Cariboo Recreation Centre Expansion Project Working Group Meeting, held May 25, 2017, be received.

**5. ADJOURNMENT**

That the meeting of the South Cariboo Joint Committee be adjourned at TIME, June 12, 2017.



**CARIBOO REGIONAL DISTRICT**  
**SOUTH CARIBOO JOINT COMMITTEE MINUTES**

**May 8, 2017**

**12:00 p.m.**

**District of 100 Mile House Council Chambers**

**385 Birch Avenue**

**100 Mile House, BC**

**PRESENT :** Co-Chair M. Wagner, Director A. Richmond, Director B. Coakley  
Co-Chair M. Campsall, Councillor D. Mingo, Councillor B. Hadden,  
Councillor R. Fossum, Councillor S. Henderson

**STAFF :** D. Campbell, Manager of Community Services, Cariboo Regional  
District  
F. Vincenzi, Director of Financial Administration, District of 100 Mile  
House

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

**SCJ.2017-5-1**

That the agenda items be adopted as presented.

**By Consensus**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the South Cariboo Joint Committee Meeting - March 13, 2017**

**SCJ.2017-5-2**

That the minutes of the South Cariboo Joint Committee meeting, held March 13,  
2017, be received and adopted.

**By Consensus**

**3. DELEGATIONS**

**3.1 Delegation - Elcy Lepage, Interior Roads**

Eley Lepage, from Interior Roads, appeared before the Committee to provide an update.

**SCJ.2017-5-3**

That Interior Roads Ltd. and the Ministry of Transportation and Infrastructure be requested to host a meeting with the South Cariboo Joint Committee members to discuss serious highway accidents related to unique local weather conditions and the potential for special signage to help mitigate the situation.

**By Consensus**

**4. REPORTS AND CORRESPONDENCE**

**4.1 District of 100 Mile House - CMHA - Request for Reduction of Fees**

**SCJ.2017-5-4**

That the agenda item summary from Roy Scott, CAO, District of 100 Mile House, dated April 28, 2017, regarding a request from the Canadian Mental Health Association to reduce fees and/or waive fees for use of the Martin Exeter Complex, be received.

**By Consensus**

**4.2 South Cariboo Canada 150 Event**

**SCJ.2017-5-5**

That the agenda item summary from Lore Schick, Deputy Corporate Officer, dated May 3, 2017, regarding the South Cariboo Canada 150 event, be received.

**By Consensus**

**4.3 South Cariboo Recreation Centre Expansion Working Group Meeting Notes and Recommendations**

**SCJ.2017-5-6**

That the agenda item summary from Darron Campbell, Manager of Community Services, dated May 3, 2017, regarding the South Cariboo Recreation Centre Expansion Working Group meeting notes and recommendations of April 27, 2017, be received. Further, that a grant application in the amount of \$5 million be submitted to the UBCM Strategic Priorities Fund for the expansion project, which will include an indoor turf field, walking track and multi-purpose space.

**By Consensus**

**5. IN-CAMERA SESSION**

**SCJ.2017-5-7**

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(e) of the *Community Charter*.

**By Consensus**

RECESSED: The meeting recessed at 2:50 p.m. to go in-camera.

RECONVENED: The meeting reconvened at 3:20 p.m.

PRESENT : Co-Chair M. Wagner, Director A. Richmond, Director B. Coakley  
Co-Chair M. Campsall, Councillor D. Mingo, Councillor B. Hadden,  
Councillor R. Fossum, Councillor S. Henderson

STAFF : D. Campbell, Manager of Community Services, Cariboo Regional  
District  
F. Vincenzi, Director of Financial Administration, District of 100 Mile  
House

**6. ADJOURNMENT**

**SCJ.2017-5-8**

That the meeting of the South Cariboo Joint Committee be adjourned at 3:25 p.m., May 8, 2017.

**By Consensus**

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Co-Chair



**Date:** 02/05/2017

## **AGENDA ITEM SUMMARY**

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**To:** South Cariboo Joint Committee

**And To:** Janis Bell, Chief Administrative Officer

**From:** Tera Grady, Supervisor of Solid Waste Management

**Date of Meeting:** South Cariboo Joint Committee\_Jun12\_2017

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### **Short Summary:**

Collection of Extended Producer Responsibility (EPR) Products at South Cariboo Solid Waste Refuse Sites

### **Voting:**

-

### **Memorandum:**

Collection of EPR products has been provided by the CRD at the Lac La Hache, Lone Butte, and Forest Grove transfer stations as a pilot for the last two years. It is time to determine if this temporary service should be continued or not.

When the collection of electronics and small appliances was initiated at some of the South Cariboo Solid Waste refuse sites it was intended to capture EPR items that would otherwise be disposed of on site. Initially this was the case; however, in recent months the hauler of these items has reported an increase in the volume of EPR items being dropped off at these sites, and fears that the CRD sites are now becoming the preferred drop off locations rather than the appropriate stewardship depot. CRD refuse sites are not designed or intended to be ``Eco Depots`` and the continued advertising and collection of these EPR products will only lead us down the road to becoming Eco Depots.

### **Options:**

1. Advertise for the month of June and part of July that electronics and small appliances will no longer be accepted at CRD refuse sites after July 15<sup>th</sup>.
  - a. Advertising for drop off at Gold Trail Recycling would also be provided
  - b. Small volumes of electronics and appliances would be rescued from disposal on site and stored out of site for Gold Trail to collect when they were on site
2. Invest in proper storage and collection areas to collect electronics and small appliances.
  - a. Hauling and sorting services would also have to be paid for
  - b. Space is limited at all sites and may pose to be a problem

**Attachments:**

None.

**Financial Implications:**

If option 2 is selected the financial implications will have to be determined.

**Policy Implications:**

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**Alignment with Strategic Plan:**

- Ensuring Sufficient and Sustainable Funding
- Building on our Relationships
- Providing Cost Effective High Quality Services
- Focusing on Being Well Governed

[Click here to enter text.](#)

**CAO Comments:**

Concur

**Options:**

- 1) Receipt
- 2) Receipt and further action

**Recommendation:**

That the agenda item summary from Tera Grady, Supervisor of Solid Waste Management, dated May 3, 2017, regarding Extended Producer Responsibility collection at South Cariboo Solid Waste refuse sites, be received. Further, that advertised collection of electronics and small appliances at the Lac La Hache, Lone Butte, and Forest Grove transfer stations cease, as of July 15, 2017.



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**DISTRICT OF 100 MILE HOUSE**

**M E M O**

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**Date:** May 18, 2017  
**To:** Mayor & Council  
**From:** Administration  
**Subject:** Grant for Assistance

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At the March 13<sup>th</sup> 2017 SC Joint Committee meeting, the Committee reviewed a late Grants for Assistance application submitted by the Royal Canadian Legion.

The SC Joint Committee approved a Grant for Assistance in the amount of \$3,900.00.

District Council approved the District portion in the amount of \$ 1,900 to assist with roof repairs on the property.

The attached correspondence from Royal Canadian Legion Br. 260 now requests permission to re-profile those funds to assist with “engineering, plan and construction” of the basic structure prior to addressing the roof issues.

**RECOMMENDATION:**

BE IT RESOLVED THAT the correspondence from Royal Canadian Legion Br 260 dated May 12<sup>th</sup> 2017 be received; and further

BE IT RESOLVED THAT the correspondence be referred to the June 12<sup>th</sup> 2017 SC Joint Committee meeting for discussion and direction.

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**R. Scott, CAO**





# THE ROYAL CANADIAN LEGION

Branch No. 260  
BOX 547, 100 MILE HOUSE, B.C.  
VOK 2E0  
Phone: 250-395-2511 • Fax: 250-395-2177

May 12, 2017

His Worship the Mayor, Mitch Campsall  
and the Council of the the District of 100 Mile House, BC.

Dear Mitch and Councilors:

This letter is to acknowledge with heartfelt thanks the generous Grant for Assistance of \$1,900.00 bestowed on The Royal Canadian Legion Branch #260, 100 Mile House, BC by the District of 100 Mile House.

While the initial grant application specified repairs to our roof as the major reason for the funding request we have since found that we require inspection and repair of our basic underpinning structure before any work should be done to the roof. Once the building is leveled properly we will have a better chance at a successful and long-term fix to the roof.

We respectfully request that the \$1,900.00 you are allowing us on presentation of a roofing invoice instead be re-directed to help pay for the engineering inspection, plan and construction that fixing the structure will require.

Thank you for you consideration in this matter,

Scott Rathy,  
President  
on behalf of the Executive and members of Royal Canadian Legion, Branch #260

RECEIVED

MAY 15 2017

DISTRICT OF 100 MILE HOUSE  
BRITISH COLUMBIA

## South Cariboo Recreation Centre Expansion Project Working Group Meeting

May 25, 2017

In attendance: Emily Epp (CRD), Darron Campbell (CRD), Josh Dickerson (SCRC), Ken Meville (Age-Friendly), Tanya Guenther (SD#27 trustee), Margo Wagner (CRD), Gayle Dunsmuir (Age-Friendly), Kimberly Vance-Lundsbye (Community Rec), Ralph Fossum (D100MH), Leon Chretien (Chamber)

1. Review minutes from last meeting – May 4, 2017 at 10am
  - Minutes accepted as presented.
  
2. Community and stakeholder communication – each member
  - Roundtable re: community feedback from media release and other public information
  - Working group members spoke about initial feedback from the community groups they represent – overall feedback included questions re: previous aquatic facility proposal, project costs, new design ideas, and general support of the project
  - Group members to continue to answer questions from the community and to promote the project and confirmed ongoing support for the project from the groups they represent.
  
3. Review of FAQ
  - Reminder for the working group that the FAQ contains much of the information that people are looking for as awareness of the proposed project increases. Copies of the FAQ was provided for broader distribution to group members and more can be available upon request.
  
4. Review of discussion and direction from the last South Cariboo Joint Committee meeting held on May 8, 2017
  - Ralph and Margo provided an overview of the joint meeting and the concerns raised. It was confirmed that the SPF grant request will be for \$5,000,000. This was approved by the joint committee.
  - Darron to include results from the upcoming South Cariboo Age-Friendly Housing Report in grant application to show support for the healthy activity and social interaction opportunities that the expansion will provide for seniors.
  
5. Review of HCMA latest concept options
  - The group reviewed the three updated concept options from the architect.
  - Of the three options, the Option B concept, which included a 85' by 175' turf field, 170 metre walking track and large multi-purpose space to be connected to existing buildings, was selected as a preferred initial design to pursue. This option is an expansion of the existing recreation centre by about 36,000 square feet.

6. Review of project costs and financing scenarios
  - Concept option costs, for both capital and operating costs, were reviewed and an order of magnitude impact on taxation to the South Cariboo Recreation function for several project financing scenarios was discussed.
  - Discussion of expansion project costs versus an aquatic centre. Through information provided by the architect, it was presented that the cost per square foot to build an aquatic centre is about twice as much as the facility expansion being proposed. The expected operating cost difference is also about \$500,000 annually, significantly higher for an aquatic centre.
  
7. Discuss items for SPF grant application
  - Grant application is underway and will be submitted before the deadline of June 1 with a request for \$5 million.
  - The group provided the direction that Option B serve as the base concept design for the grant application with the recognition that the Class D cost estimate for that option is approximately \$12.5 million.
  - For the grant application, the group provided the 'top five benefits' they felt were the most critical in making the expansion the highest priority community recreation project at this time.
  
8. The group discussed inviting MLA Donna Barnett to a future meeting to share information about the project and will revisit this discussion at the next meeting.