

**Heritage Steering Committee
Meeting Notes
March 16 2017**

CRD Boardroom, Williams Lake

Present: Robin Sharpe, Betty Anderson, Brent Rutherford, Elizabeth Hunter, Jim Gibson, Phyllis Webstad, George Atamanenko and Graham Leslie

Also Present: Emily Epp and Francesca Sanna

The meeting was called to order at 10.40 a.m.

1. Adoption of Agenda. Moved: Graham/Phyllis. Carried
2. Approval of Meeting Notes of December 16, 2016. Moved Graham/Betty. Carried
3. Webpage – Is up to date.
4. Heritage Business Plan – Nothing new to report
5. Action Plan to Achieve 2017 Goals
 - (a) Heritage Registry – The matrix is up to date
 - (b) Heritage Awareness
 - (i) Heritage BC is mounting a series of webinars on aspects of heritage related our work. There is a small registration fee involved. Consideration will be given to covering the fees of those members who secure the approval of the Chair in advance of the seminars.

Heritage BC holds its annual conference in Victoria from May 4 to 6, 2017, and George Atamanenko plans to attend.

Moved Graham/Jim that the Committee reimburse George Atamanenko for the \$370 registration fee. Carried

- (ii) Heritage Tax Exemptions. The Board has written a letter of support for Bill C-323
- (iii) The Committee's recommendation regarding a link between the BC Heritage Branch and the CRD's website, was considered by the Board at its February 9, 2017 meeting, and was referred back to the CRD Communications Manager for a further report.

(c) First Nations Sites. There was nothing new to report at this time.

(d) Heritage Driving Tour Brochure

It was proposed that the brochure would be much more useful if it contained driving directions to the various locations of heritage interest. There are 2,000 brochures remaining from 2016 which will be distributed as soon as possible, but so as to make the proposed revisions to the next batch that will be printed in the near future, it was moved Graham/Phyllis that Brent and Jim be assigned the task of drafting the driving directions at their earliest mutual convenience. Carried

(e) Communications Plan

A draft Communications Plan prepared by Emily was reviewed and discussed, with the result that numerous suggestions were made for inclusion in a revised draft. It was moved George/Brent to approve the draft outline in principle and to request Emily to incorporate the various suggestions into a revised draft to be considered at the next meeting. Carried

6. General Brainstorming Session. Jim offered to take the Committee members on a full day tour of the Quesnel Forks area in early June. The offer met with general approval, and a firm date and other arrangements will be decided at the next meeting

7. Next Meeting – Thursday, April 20, 2017 in Williams Lake.

8 Adjournment – The meeting adjourned at 12.45 p.m.