



**CARIBOO REGIONAL HOSPITAL DISTRICT
BOARD MEETING AGENDA**

March 28, 2014

9:30 a.m.

Cariboo Regional District Board Room
Suite D - 180 Third Avenue North
Williams Lake, B.C.

Pages

1. CALL TO ORDER (The meeting is scheduled to commence at 9:30 a.m.)

1.1 Adoption of Agenda

Corporate Vote - Unweighted

That the agenda items be adopted as presented.

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional Hospital District - January 17, 2014

1

Corporate Vote - Unweighted

That the minutes of the Cariboo Regional Hospital District meeting held on January 17, 2014, be received and adopted.

3. DELEGATIONS

4. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

4.1 Cariboo Regional Hospital District 2014 Five Year Financial Plan

5

Corporate Vote - Weighted

#1: That the agenda item summary from Scott Reid, Chief Financial Officer, dated March 20, 2014, regarding Bylaw No. 109, be received. Further, that Cariboo Regional Hospital District 2014 Five Year Financial Plan Bylaw No. 109, 2014 be read a first, second, and third time this 28th day of March, 2014.

#2: That Cariboo Regional Hospital District 2014 Five Year Financial Plan Bylaw No. 109, 2014 be adopted this 28th day of March, 2014.

5. REPORTS AND CORRESPONDENCE

6. ADJOURNMENT

That the meeting of the Cariboo Regional Hospital District Board be adjourned at
TIME, March 28, 2014.

CARIBOO REGIONAL HOSPITAL DISTRICT MINUTES

January 17, 2014

A regular meeting of the Cariboo Regional Hospital District Board of Directors was held on January 17, 2014 at 9:30 a.m. in the Cariboo Regional District Board Room, Suite D - 180 Third Avenue North, Williams Lake, BC.

PRESENT: Directors T. Armstrong; H. Dixon-Warren; J. Massier; B. Kemp; J. Sorley; A. Richmond; M. Wagner; J. Glassford; R. William; C. Mernett; B. Rattray; M. Sjostrom; I. Bonnell; M. Campsall; and R. Sharpe

ABSENT: Director D. Bischoff (for a portion of the meeting)

STAFF: J. Bell, Chief Administrative Officer; A. Johnston, Corporate Officer; S. Burich, Manager of Communications; and M. Croft, Recording Secretary

1. CALL TO ORDER - ELECTION OF CHAIR AND VICE-CHAIR

J. Bell, Chief Administrative Officer, called the meeting to order.

1.1 Election of Chair

First call by the Chief Administrative Officer for nominations for the position of Chair of the CRHD Board of Directors for 2014.

Moved Director Armstrong;

That Director Massier be nominated as Chair of the CRHD Board.

Director Massier accepted his nomination.

Second call by the Chief Administrative Officer for nominations.

Third call by the Chief Administrative Officer for nominations.

There being no further nominations, the Chief Administrative Officer declared nominations closed and declared Director Massier Chair for the CRHD Board of Directors for 2014.

1.2

Election of Vice-Chair

First call by the Chief Administrative Officer for nominations for the position of Vice-Chair of the CRHD Board of Directors for 2014.

Moved Director Richmond;

That Director Wagner be nominated as Vice-Chair of the CRHD Board.

Director Wagner accepted her nomination.

Second call by the Chief Administrative Officer for nominations.

Third call by the Chief Administrative Officer for nominations.

There being no further nominations, the Chief Administrative Officer declared nominations closed and declared Director Wagner Vice-Chair for the CRHD Board of Directors for 2014.

Recessed: The meeting recessed at 9:31 a.m.

Reconvened: The meeting reconvened at 9:32 a.m.

Present: Chair J. Massier; Vice-Chair M. Wagner; Directors T. Armstrong; H. Dixon-Warren; D. Bischoff; B. Kemp; J. Sorley; A. Richmond; J. Glassford; R. William; C. Mernett; B. Rattray; M. Sjostrom; I. Bonnell; M. Campsall; and R. Sharpe

Staff: J. Bell, Chief Administrative Officer; A. Johnston, Corporate Officer; S. Burich, Manager of Communications; and M. Croft, Recording Secretary

1.1

Adoption of Agenda

Corporate Vote - Unweighted

Moved Director Sjostrom;

Seconded Director Glassford:

CH.14-01-1 That the agenda items be adopted as presented.

Carried Unanimously

2. ADOPTION OF MINUTES

2.1

Minutes of the Cariboo Regional Hospital District - December 13, 2013

Corporate Vote - Unweighted

Moved Director Dixon-Warren;
Seconded Director Glassford:

CH.14-01-2

That the minutes of the Cariboo Regional Hospital District meeting held on December 13, 2013, be received and adopted.

Carried Unanimously

3. REPORTS AND CORRESPONDENCE

3.1

Audit Engagement Letter in Respect of 2013 Financial Statements

Corporate Vote - Unweighted

Moved Director Richmond;
Seconded Director Glassford:

CH.14-01-3

That the agenda item summary from Scott Reid, CFO, dated December 19, 2013, regarding the PMT Chartered Accountants / Business Advisors LLP Audit Engagement Letter, be received. Further, that the engagement letter for the 2013 fiscal year financial audit from PMT Chartered Accountants / Business Advisors LLP, dated December 16, 2013, be endorsed.

Carried Unanimously

4. **ADJOURNMENT**

4.1

Adjournment of the Cariboo Regional Hospital District Board Meeting

Corporate Vote - Unweighted

Moved Director Mernett;
Seconded Director Wagner:

CH.14-01-4

That the meeting of the Cariboo Regional Hospital District Board be adjourned at 9:42 a.m., January 17, 2014.

Carried Unanimously

Certified Correct:

Chair

Corporate Officer



Date: 20/03/2014

AGENDA ITEM SUMMARY

To: Chair and Directors, Cariboo Regional Hospital District Board
And To: Janis Bell, Chief Administrative Officer
From: Scott Reid, Chief Financial Officer
Date of Meeting: Cariboo Regional Hospital District_Mar28_2014
File: 0190-20-109

Short Summary:

Cariboo Regional Hospital District 2014 Five Year Financial Plan

Voting:

Corporate Vote - Weighted

Memorandum:

The CRHD 2014 Five Year Financial Plan Bylaw No. 109 is presented to the Board for consideration of three readings and adoption.

Attachments:

Cariboo Regional Hospital District 2014 Five Year Financial Plan Bylaw No. 109

Financial Implications:

Per attached

Policy Implications:

None

CAO Comments:

[Click here to enter text.](#)

Options:

- 1) Endorse recommendations;
- 2) Receipt and request amendments

Recommendation:

#1: That the agenda item summary from Scott Reid, Chief Financial Officer, dated March 20, 2014, regarding Bylaw No. 109, be received. Further, that Cariboo Regional Hospital District 2014 Five Year Financial Plan Bylaw No. 109, 2014 be read a first, second, and third time this 28th day of March, 2014.

#2: That Cariboo Regional Hospital District 2014 Five Year Financial Plan Bylaw No. 109, 2014 be adopted this 28th day of March, 2014.

CARIBOO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 109

A bylaw of the Cariboo Regional Hospital District, in the Province of British Columbia, to adopt a five year financial plan.

WHEREAS, pursuant to the provisions of the *Hospital District Act*, being Chapter 202 of the Revised Statutes of British Columbia, and amendments thereto, a Hospital District Board must adopt an annual budget;

NOW THEREFORE, the Board of Directors of the Cariboo Regional Hospital District, duly assembled, enacts as follows:

1. Title

This bylaw may be cited for all purposes as "Cariboo Regional Hospital District 2014 Five Year Financial Plan Bylaw No. 109, 2014".

2. Budget Adoption

The attached Schedule A, which forms part of this bylaw, is hereby adopted as the five year financial plan for the Cariboo Regional Hospital District for the year ending December 31, 2018.

READ a first time this ___ day of _____, 2014.

READ a second time this ___ day of _____, 2014.

READ a third time this ___ day of _____, 2014.

ADOPTED this ___ day of _____, 2014.

Chair

Corporate Officer

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 109 cited as the "Cariboo Regional Hospital District 2014 Five Year Financial Plan Bylaw No. 109, 2014", as adopted by the Regional Hospital District Board on this ___ day of _____, 2014.

Corporate Officer

**CARIBOO REGIONAL HOSPITAL DISTRICT
2014 Annual Budget and Five Year Financial Plan**

	Actual 2013	Budget 2014	Provisional 2015	Provisional 2016	Provisional 2017	Provisional 2018
REVENUES						
Tax Requisition-Electoral Areas	458,598	0	0	0	0	0
<i>Revised Roll Assessment (Conv)</i>	654,184,284	667,267,970	680,613,329	694,225,596	708,110,108	722,272,310
<i>\$ Rate / \$100,000 Residential Assess.</i>	7.01	0.00	0.00	0.00	0.00	0.00
Tax Requisition-Municipalities	246,838	0	0	0	0	0
<i>Revised Roll Assessment (Conv)</i>	353,174,605	360,238,097	367,442,859	374,791,716	382,287,551	389,933,302
<i>\$ Rate / \$100,000 Residential Assess.</i>	6.99	0.00	0.00	0.00	0.00	0.00
Total Annual Requisition	705,436	0	0	0	0	0
Grants in Lieu of Taxes	1,063	4,000	0	0	0	0
Interest	45,000	10,000	0	0	0	0
Prior Year's Surplus	101,009	575,324	0	0	0	0
TOTAL REVENUE	852,508	589,324	0	0	0	0
EXPENDITURES						
MFA - Principal	550,992	26,555	0	0	0	0
MFA - Interest	534,906	38,402	0	0	0	0
MFA - Surplus Payout	(748,989)	0	0	0	0	0
MFA - Debt Reserve return	(99,726)	0	0	0	0	0
Administration	15,000	15,000	0	0	0	0
Liability Insurance	25,000	2,500	0	0	0	0
Surplus	575,324	506,867	0	0	0	0
TOTAL EXPENDITURES	852,508	589,324	0	0	0	0