



**CENTRAL CARIBOO/CITY OF WILLIAMS LAKE
JOINT COMMITTEE AGENDA**

March 26, 2014

6:00 p.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

Pages

1. CALL TO ORDER (The meeting is scheduled to commence at 6:00 p.m.)

1.1 Adoption of Agenda

That the agenda items be adopted as presented.

2. RECEIPT AND ADOPTION OF MINUTES

**2.1 Minutes of the Central Cariboo / City of Williams Lake Joint Committee -
February 26, 2014**

1

That the minutes of the Central Cariboo / City of Williams Lake Joint Committee meeting held March 26, 2014, be received and adopted.

3. DELEGATIONS

3.1 Delegation - Central Cariboo Arts and Culture Society (CCACS)

7

Leah Selk, Coordinator, CCACS, will appear before the Committee to present the Central Cariboo Arts and Culture Society's 2014 Grant Program recommendations.

Voting - Electoral Areas D, E, F and Council

Ratification required by: CRD

That the report as presented by Leah Selk, Coordinator, Central Cariboo Arts and Culture Society (CCACS), regarding recommendations for the 2014 CCACS

Grant Program, be received. *Further action at the discretion of the Committee.*

4. REPORTS AND CORRESPONDENCE

4.1 Canadian Red Cross - Thank You for 2014 Grant-in-Aid

16

Ratification not required - Item for receipt only

That the letter of appreciation from Christian Bates, Grant Writer, BC Fund Development, Canadian Red Cross, dated March 11, 2014, for the support of the Red Cross Volunteer Team at the Williams Lake HELP Depot, from the Committee by providing a 2014 Grant-in-Aid, be received.

5. DISCUSSION ITEMS

5.1 Update on the Pool Communication Strategy

6. ACTION PAGE

6.1 Action Page

17

That the Action Page as presented at the Central Cariboo / City of Williams Lake Joint Committee meeting on March 26, 2014, be received.

7. ADJOURNMENT

That the meeting of the Central Cariboo / City of Williams Lake Joint Committee be adjourned at TIME, March 26, 2014.

**CENTRAL CARIBOO / CITY OF WILLIAMS LAKE
JOINT COMMITTEE MINUTES**

February 26, 2014

5:00 p.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT : Co-Chair J. Sorley, Director B. Kemp, Alternate Director S. Forseth
(Cariboo Regional District)

Co-Chair K. Cook, Councillor D. Hughes, Councillor S. Rathor,
Councillor L. Walters (City of Williams Lake)

ABSENT : Director D. Bischoff, Director R. William, Director C. Mernett
(Cariboo Regional District)

Director I. Bonnell, Councillor G. Bourdon (for a portion of the
meeting), Councillor S. Zacharias (for a portion of the meeting)
(City of Williams Lake)

STAFF : J. Bell, Chief Administrative Officer, B. Crowe, Executive
Assistant, S. Burich, Manager of Communications (for a portion of
the meeting) (Cariboo Regional District)

G. Paynton, Director of Community Services, G. Goodall, General
Manager of Planning and Operations, K. MacInnis,
Communications Coordinator (for a portion of the meeting) (City of
Williams Lake)

1. CALL TO ORDER

1.1. Adoption of Agenda

CCJ.14-02-1

Moved Alternate Director Forseth

Seconded Councillor Rathor

That the agenda items be adopted as presented.

Carried Unanimously

2. RECEIPT AND ADOPTION OF MINUTES

2.1. Minutes of the Central Cariboo / City of Williams Lake Joint Committee - January 29, 2014

CCJ.14-02-2

Moved Alternate Director Forseth

Seconded Councillor Walters

That the minutes of the Central Cariboo / City of Williams Lake Joint Committee meeting held January 29, 2014, be received and adopted.

Carried Unanimously

4. REPORTS AND CORRESPONDENCE

4.1. Central Cariboo Arts and Culture Society - 2013 Grant Program Results

Ratification not required - Item for receipt only

CCJ.14-02-3

Moved Councillor Walters

Seconded Alternate Director Forseth

That the 2013 Central Cariboo Arts and Culture Society Grants Program Results Report, be received.

Carried Unanimously

4.2. Pool Renovations and Upgrade Project - Communications Working Group Meeting Notes February 13, 2014

Ratification not required - Item for receipt only

Communications material, including Quick Facts and Frequently Asked Questions regarding the proposed Cariboo Memorial Complex Sam Ketcham Pool renovation and upgrade project, were provided by staff at the meeting.

CCJ.14-02-4**Moved** Alternate Director Forseth**Seconded** Director Kemp

That the agenda item summary from Darron Campbell, Manager of Community Services, dated February 18, 2014, regarding the Cariboo Memorial Complex Pool Renovations and Upgrade Project - Communications Working Group Meeting Notes of February 13, 2014, be received.

Carried Unanimously

S. Burich, Manager of Communications, and K. MacInnis, Communications Coordinator, left the meeting.

4.3. City of Williams Lake 85th Birthday Committee - Request for Waiver of Fees*Voting - Electoral Areas D, E, F and Council**Ratification required by: CRD*

Councillor G. Bourdon joined the meeting at 5:40 p.m.

CCJ.14-02-5**Moved** Councillor Rathor**Seconded** Alternate Director Forseth

That the letter from Councillor Danica Hughes, Chairperson, City of Williams Lake 85th Birthday Committee, dated January 14, 2014, requesting consideration for waiver of the fees for the Cariboo Memorial Recreation Complex for the planning community event on May 3rd, 2014, be received. Further, that funds up to \$500 be authorized for contribution towards the cost of this event from the Electoral Area F Special Project fund.

Carried Unanimously

4.4. City of Williams Lake - Stat Holiday Openings - Family Day

Voting - Electoral Areas D, E, F and Council

Ratification required by: City

CCJ.14-02-6

Moved Alternate Director Forseth

Seconded Councillor Rathor

That the City of Williams Lake Council Report from Geoff Paynton, Director of Community Services, dated February 17, 2014, regarding stat holiday openings at the Cariboo Memorial Recreation Complex, be received. Further, that the Joint Committee add Family Day to the list of approved statutory holiday openings at the Cariboo Memorial Recreation Complex.

Carried

CONTRARY TO THE MOTION: Councillor D. Hughes

4.5. City of Williams Lake - Cariboo Mountain Bike Consortium

(Referred from the Nov. 13, 2013 Special Central Cariboo / City of Williams Lake Joint Committee Meeting)

Voting - Electoral Areas D, E, F and Council

Ratification required by: CRD and City

CCJ.14-02-7

Moved Director Sorley

Seconded Councillor Bourdon

That the City of Williams Lake Council Report from Geoff Paynton, Director of Community Services, dated October 17, 2013, as referred back to the Committee from its November 13, 2013 meeting, regarding the Cariboo Mountain Bike Consortium, be received. Further, that the report be included for discussion as part of the business plan goal to assess the capacity challenges of public outdoor recreation.

Carried

CONTRARY TO THE MOTION: Alternate Director S. Forseth

4.6. City of Williams Lake - Mountain Bike Video Project

(A video presentation was provided at the meeting.)

CCJ.14-02-8

Moved Councillor Rathor

Seconded Councillor Bourdon

That the City of Williams Lake Council Report from Beth Holden, Events and Marketing Coordinator, dated February 18, 2014, regarding the Mountain Bike Video Project, be received.

Carried

Councillor S. Zacharias joined the meeting at 5:47 p.m.

4.7. Mt. Timothy Ski Society - Request for Donation

CCJ.14-02-9

Moved Director Sorley

Seconded Alternate Director Forseth

That the donation request from the Mt. Timothy Ski Society, dated January 2014, be received. Further, that a response letter be provided advising the group to apply for a Grant for Assistance for the project when the program is available in 2014.

Carried Unanimously

6. **ACTION PAGE**

6.1. Action Page

CCJ.14-02-10

Moved Alternate Director Forseth

Seconded Councillor Rathor

That the Action Page as presented at the Central Cariboo / City of Williams Lake Joint Committee meeting on February 26, 2014, be received.

Carried Unanimously

7. **ADJOURNMENT**

CCJ.14-02-11

Moved Alternate Director Forseth

Seconded Councillor Hughes

That the meeting of the Central Cariboo / City of Williams Lake Joint Committee be adjourned at 6:00 p.m., February 26, 2014.

Carried Unanimously

Co-Chair



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 Williams Lake, BC V2G 2C6
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 Email: info@centralcaribooarts.com
 Web: www.centralcaribooarts.com

*Arts and culture reflect, communicate and celebrate the spirit of the Cariboo,
 inspiring and enlivening its people and its communities.*

**RECOMMENDATIONS FOR ARTS AND CULTURE GRANTS
 TO THE CENTRAL CARIBOO JOINT COMMITTEE
 March 26th 2014**

This report brings the recommendations of the Society's Directors for the recommendations of arts and culture project grants for 2014. The criteria and the process used to arrive at the recommendations are presented first, followed by a summary of the results of our adjudication. The recommendations themselves follow.

Criteria and Process

The process and criteria used for adjudication of grant applications has remained the same from last year, which incorporated recommendations from Lori Baxter's review of the Grants Program. The announcement of the grants competition (including the criteria for assessment) is appended to this report.

All applications were judged by a panel of three community members interested in and knowledgeable about arts and culture in the Central Cariboo. The adjudicators were experienced in different professions—an educator, an independent forestry consultant and a business person. The adjudicators were provided with a rating sheet, carefully read all applications and brought their ratings to an afternoon session on February 20th. The session was chaired by the Society Coordinator with the Past-President assisting, but in accordance with our policy, these two restricted themselves to answering technical questions and managing the process, leaving the adjudication to the three panel members. Each application was fully discussed, both as to its substantive content and its financial aspects, and a consensus judgement was reached on its quality before the next application was discussed. Finally, the judgements of quality were matched with the dollars available and agreement was reached on the grant to be recommended.

We are very satisfied that the outcome meets well one of the goals of our service agreement with the Regional District, namely that of supporting good work that enhances both artistic value and public participation.

Summary of Applications

The amount available was \$25,000 as per the arts and culture function budget for 2014. We received twenty-three eligible applications by the deadline of January 31st, requesting a total of \$37,515.

We are recommending the award of sixteen grants totalling \$23,465. For seven applications no funding is recommended.

Recommendations for Funding

We recommend that grants be made to the organizations listed below in the amounts shown.

Applicant	Purpose of the Grant	Amount \$
150 Mile Greenbelt, Trail & Heritage Society	150 Mile Old Schoolhouse: To hire an interpreter/student for the summer who will work in the old 150 Mile Schoolhouse as a historical guide, open to the public, as well as conduct interviews with more long-term residents/families of the 150 Mile area. This grant would partially cover wages.	\$1,100
Arts on the Fly Festival Society	Arts on the Fly Music and Dance Festival: The Society continues to work on the expansion and growth of the festival with the hopes of providing more access and inspiration towards artistic expression. The Festival will be offering more workshops than previous years, for all ages and a more culturally diverse roster of entertainment. The Kids' Zone will provide employment opportunities for local youth. The Society hopes for the addition of a paid staff member and summer student positions, adding to the local economy with job creation in the arts and culture sector. This grant would provide monetary compensation to the local performers.	\$1500
Cariboo Chilcotin Child Development Centre	Summer Arts Camp: (In partnership with the Women's Contact Society) To offer a three week inclusive summer arts camp for children ages 8-13. The program will operate for 5 days per week from 9:30 am to 2:30 pm. The camp will provide the opportunity for children to experiment with music, drama, art and dance and participate in a final show. Although the children will participate in all four disciplines, they will be able to focus their efforts in their preferred discipline in preparation for the final art camp event. The purpose of the camp is to assist children to initiate and maintain friendships, experiment, learn new skills and work as a member of a team and perform in front of an audience. Funds will be used to offset the costs of program instruction.	\$2,000

Applicant	Purpose of the Grant	Amount \$
Cariboo Chilcotin Metis Association	2nd Annual Country/Bluegrass Music Jamboree: (In partnership with BC Metis Federation) A three day festival in the summer that brings various artists, Metis fiddlers and local talent to perform. Cultural family activities are held throughout the weekend, as well as open mic/jam sessions to encourage public participation. The Association wishes to expand the performers to include Aboriginal People's Choice Music Award winner JJ Lavallee. This grant would hire JJ Lavallee and provide honorariums for other performers.	\$1800
Cariboo Mountain Bike Consortium	Cariboo Mountain Bike Film Festival: Building on the success of the 2013 festival, the festival will blend the creative process of film making with the sport of mountain biking and celebrate the rich cultural and recreational resources with Williams Lake and the world. The goals of the project are to a) foster and grow amateur film production and creative expression in visual arts in the Central Cariboo, b) to increase the film and video content of ridethecariboo.ca by profiling all films submitted to the contest, and c) to leverage the film festival to being a greater degree of exposure to both the mountain bike and arts sectors of the Cariboo. It is expected that the festival will grow in 2014 and enrich the mountain bike/arts relationship. The website presence is already established, but some work to make loading films onto the website easier is part of this year's application. This grant would cover all festival expenses (marketing and website, marketing material, workshop fee, prizes, venue, and judge honorariums).	\$1200
Cedar City Museum/ Cedar Point Park Board	Museum Movies: To add more historical videos to the existing video collection at the Cedar City Museum's theatre, which allows guests to choose films for viewing during their visit. This grant would cover the costs of a new control panel and master DVD.	\$1,100

Applicant	Purpose of the Grant	Amount \$
<p>Community Arts Council of Williams Lake</p>	<p>Community Arts Council WL Programming Assistance: The CACWL would like to pursue a number of projects, programming and administration work to begin to strengthen the organization, achieve the funding goals and priorities of the BC Arts Council and initiation and produce events in the Cariboo. 2014 programming includes: Development of a website and Facebook presence for CACWL and member groups, including a newsletter; Yarn Bombing; Garden Blitz; Community Ground Mural Project on Boitanio Park walkways; Earth Friendly Holiday Event. Funds from this grant would be used towards the projects listed above.</p>	<p>\$2,000</p>
<p>Horsefly River Roundtable Society</p>	<p>Horsefly River Salmon Festival: (in partnership with Northern Shuswap Tribal Council, Department of Fisheries and Oceans, Williams Lake Indian Band, Fraser Basin Council, Arts on the Fly). To continue participatory arts and cultural activities as a focus for celebrating the return of the Horsefly Sockeye to the river of their birth, including <i>Gyotaku</i> (Japanese fish painting), and projects with Creative Hands, a Horsefly-based arts business. In addition, HRR will host a photo contest that will culminate in an exhibition to be held in the Horsefly Community Hall during the festival. The Stream of Dreams Mural Society will be helping all ages paint colourful "dream fish" to enhance and refresh the mural on the fence of the Horsefly School. . Local First Nations will also be participating, and Saturday night will see a concert at the Horsefly Community Hall, organized with Arts on the Fly, with local and regional cowboy poetry readings as well as local musical talent. This grant would cover the expanded schedule of arts activities (Craft Coordinator, craft materials, Stream of Dreams, photo contest/exhibition).</p>	<p>\$2,000</p>

Applicant	Purpose of the Grant	Amount \$
Medieval Market Organizing Team	Medieval Market Entertainment: Performers had previously performed in a small corner of this popular annual market, receiving only a small honorarium. With the move of the market from Columneetza to the WL Campus of Lake City Secondary School, the new venue will provide an increased area and a diversity of spaces that lend itself to an expansion of the performance component of the market, which includes a proper stage, interesting nooks and crannies, and a couple of balconies over the central commons. Performances will include former graduates from WL who are now professional musicians, involving on-stage jam sessions with youth and musicians, along with 'improvisational street theatre' by members of the Williams Lake Studio Theatre. This grant would cover increased honorariums for all performers.	\$1,500
Orange Shirt Day Committee	The Art of Reconciliation: (In partnership with School District #27, Cariboo Regional District, City of Williams Lake, Esketemc, and a number of private individuals). To build on the St. Joseph's Mission Commemoration and Reconciliation project by hosting a workshop with Aboriginal and non-Aboriginal artists to explore the topic of reconciliation. Participants will engage in a facilitated conversation, which includes elder stories of survival and current realities, then be invited to spend time exploring the ideas through artwork creation beyond the workshop. A second workshop will be held to share the art with the original workshop participants. The artwork will then form the content for a gallery exhibition at the Station House during the month of September. This grant would cover culturally appropriate food for the workshops, honorariums for elders, and a small fund for arts supplies and for travel costs to support Aboriginal artists who may live in remote communities.	\$1,850

Applicant	Purpose of the Grant	Amount \$
Scout Island Nature Centre	Art in Nature, Nature in Art: (Partially in partnership with Arts on the Fly). To continue with the success of bringing art into their programming and expanding what they have to offer through: Mentored Workshops (Nature Exploration Programs at Spring Break, Summer Camp, Fall Break), Arts on the Fly (river walk with artist mentor), Nature Fun (summer programming with staff, Wednesday Art Days), Salmon Trip (half day trips with artist mentors for high school students). New this year is the incorporation of "art" produced through the year into a display at the library and a presentation at their fall gathering, and to also pay young artists for their work. This grant would partially cover artist mentors, educators, materials, and young artist fees.	\$1,500
Soda Creek Indian Band (Xatsull First Nation)	Xatsull First Nation Celebrates Aboriginal Day 2014: (In partnership with Northern Shuswap Tribal Council - supportive role on day of event). To participate in Aboriginal Day celebrations in Williams Lake by decorating a semi-truck for the Aboriginal Day Parade which will attractively feature traditional ways, arts and culture. Following the parade the celebrations will take place in Boitano Park with craft making, face painting, drumming, storytelling, traditional foods, traditional medicines, dancing, cleansing and musical performances. Xatsull will offer samples of traditional foods and medicines that members of the public can take with them, such as: pitch, dried salmon, hooshum, and dried meat. In addition, they would like to showcase traditional clothing used during various seasons. This grant would partially cover the semi-truck and trailer, traditional food and craft supplies, traditional games and medicines, entertainment and elder honorias, and float supplies/materials.	\$1,000

Applicant	Purpose of the Grant	Amount \$
<p>Station House Studio and Gallery Society</p>	<p>"My Williams Lake" Celebrating Williams Lake's 85th Birthday Group Summer Show Artist Framing Subsidies: This year the community is celebrating WL's 85th Birthday and to honour this the Gallery Board has chosen to use this birthday as the theme for the annual open-call summer theme exhibition during the months of July and August. The group theme show provides an opportunity for amateur and/or lower income artists in the region to showcase their works in a professional gallery without the pressure of producing large amounts of work. As part of this exhibition, the Gallery would like to offer artist framing/display subsidies to allow artists to participate and meet gallery hanging requirements, assessed on an "as need" basis. This grant would subsidize up to 17 artists at \$100 each, to be used for framing or professional display materials, with remaining funds used to advertise and promote the exhibition.</p>	<p>\$2,000</p>
<p>Williams Lake Studio Theatre</p>	<p>Theatre BC 2014 Central Interior Zone (CIZ) Festival: To host the four-day 2014 CIZ Festival in Williams Lake. The Festival brings together community theatre groups from WL, Kersley, 100 Mile House and Prince George to perform plays, which will then be evaluated by a professional adjudicator in order to determine which theatre group will take its production to the 2014 Mainstage Theatre Festival in Kamloops. Participation in the festival also includes "coffee critiques" with the adjudicator, who will also spend a held day working with the winning production to prepare for Mainstage. The festival is open to the public and encourages participation in local theatre organizations. This grant would partially cover adjudicator fees, travel, and accommodations, instructor fees, tickets and advertising, coffee critiques, final party, best production honorarium/subsidy, facilities, trophies/awards and volunteer recognition.</p>	<p>\$1,000</p>

Applicant	Purpose of the Grant	Amount \$
Williams Lake Writer's Group	Cariboo Chilcotin Writer's Gathering and Workshop: To bring together for a public event, five published local writers who have a variety of experience in the actual writing process, development, editing, publishing of their work, to share this experience with the public and other writers (up to thirty attendance). The one day program will include author presenters, followed by small round-table discussions with opportunities for questions and networking. This grant would partially cover honorariums for presenters and associated event costs (insurance, venue, advertising, refreshments).	\$415
Women's Contact Society	Williams Lake Children's Festival: This spring event encourages families to explore Williams Lake and the services offered, and is an excellent opportunity to introduce arts and culture to families. This year, the Festival hopes to host expanded arts and culture booths and reach out to local performers to build on the creative works for the main stage performances. This grant would be used for the inclusion of interactive theatre throughout the park, and to showcase First Nations Hoop Dancers.	\$1,500

APPENDIX
ANNOUNCEMENT OF GRANTS AND ADJUDICATION CRITERIA (November 14, 2013)

GRANTS FOR ARTS & CULTURE 2014:
 Availability, Adjudication Criteria and Application Requirements

GRANTS AVAILABILITY

For 2014 a number of grants are available for non-profit or community groups to support and develop arts and culture in Williams Lake and the Central Cariboo (CRD Areas D, E, F). The funding for these grants is courtesy of the City of Williams Lake and the Cariboo Regional District (Central Cariboo Arts & Culture function), and is subject to availability of funds.

Project Grants of between \$300 and \$2,000 are available for projects which

- Are new or build creatively on previous work
- Increase participation in arts & culture
- Must be completed before December 31st 2014

The deadline for applications is January 31, 2014 at 4pm. Application forms and requirements can be obtained on request from info@centralcaribooarts.com or by visiting www.centralcaribooarts.com Awards will be made by the Cariboo Regional District and the City of Williams Lake on the recommendation of the Central Cariboo Arts and Culture Society.

ADJUDICATION CRITERIA & METHODS

Project Grants - Applications will be assessed on the following criteria:

- Does the project show some originality or bring some new direction to what the applicant normally does?
- Is the project likely to increase participation (by artists or public or both)?
- Can the project be completed by December 2014?
- Is the project budget reasonable?
- Does the project budget show some financial or in-kind contribution by the applicant?

Applications for grants are adjudicated by panels made up of members of the arts and culture community who recommend to the Directors which applications should be supported and the dollar amount of that support. Each panel is chaired by a CCACS Director or by the Coordinator. The role of the Chair is to provide information, manage the process and record the panel's decision. The Chair does not make a judgment on the applications.

Tuesday, March 11, 2014

Grants-in-Aid Joint Committee
Central Cariboo/City of Williams Lake
450 Mart St.
Williams Lake BC V1G 1N3

Date Rec'd	17-03-14	Via	mail
File No.	1850-20 (2014)	X	Scanned
Referred	Mayor		Council
	Cncl Agenda		
	COWC		
	X Committee	Joint Committee	
	Staff		
RM			

**CANADIAN
RED CROSS**

Lower Mainland Region Office
3400 Lake City Way
Burnaby, B.C. V5A 4Y2
Canada
redcross.ca

Dear Committee Members,

RE: A sincere thank you for your support of the Red Cross Volunteer Team at the Williams Lake HELP Depot

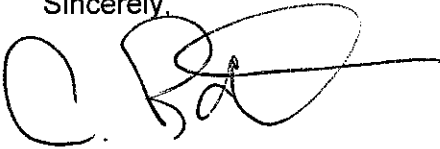
On behalf of myself and the volunteers at the Williams Lake HELP Depot, please accept our sincere thanks for approving our grant request of \$3,779. As you know, the Williams Lake HELP Depot has no paid staff and is a local service, fostered within Deni House, and operated entirely by a community of local volunteers. Funding will be used to purchase much needed new equipment for the Depot - this purchase is moving ahead as I write.

I should tell you that your support of the Williams Lake HELP Depot is meaningful even beyond the dollar amount – it shows your local volunteer team that they are important to the community, even as they do their work quietly and with little fanfare. So thank you again.

All of us at the Red Cross, whether here in the Burnaby office or in the Williams Lake Depot, greatly appreciate your decision. Your support will ensure that every father and mother, grandmother and grandfather of Williams Lake can access the equipment they need to stay safe as they recover.

Committee members, thank you, this funding is really going to make a difference.

Sincerely,



Christian Bates

Grant Writer
BC Fund Development
Canadian Red Cross, Western Zone
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**CANADIAN
RED CROSS**



Central Cariboo / City of Williams Lake Joint Committee

ACTION PAGE

Meeting Date: March 26, 2014



Project #	Summary of Resolution	Action Required	Delegation	Date Completed
1.	That staff prepare and distribute to the Joint Committee, a discussion paper regarding local industrial taxation, taking into consideration the Strong Regions Report and the proposed Regional Development Framework. (March 24, 2010 mtg) <ul style="list-style-type: none"> • <i>CRD meeting with Premier at UBCM.</i> 		CRD Staff	
2.	That the report dated May 9, 2012 from Anne Burrill, Manager of Social Development regarding general information about the process for forming a Community Foundation, be received. Further, that a working group be formed and report back to the Committee. (May 23, 2012 mtg) (Mayor Cook, Councillors Bourdon-with Councillor Walters as alternate, Anne Burrill, and Director Mernett have been appointed to the working committee). <i>Update to Winter 2012/13 Joint Committee meeting.</i>	Ongoing	Staff	
3.	That the report of Darrell Garceau, Chief Administrative Officer, City of Williams Lake dated October 16, 2013 be received and Staff be directed to report back to a future Joint Committee meeting with proposed revisions to the Joint Committee's Terms of Reference. (October 23, 2013 mtg)		City/CRD Staff	
4.	That the letter from Director Deb Bischoff dated September 23, 2013 be received and Staff be directed to report back to the Joint Committee with further advice and information on the potential impact, including financial, to the Central Cariboo / City of Williams Lake Joint Committee should Area 'D' formally withdraw from the Joint Committee and all joint functions, detailing in full the process, timeline and legal requirements involved in a request of this kind. (October 23, 2013 mtg)		CRD Staff	
5.	That the memorandum of Darrell Garceau, Chief Administrative Officer, City of Williams Lake dated October 16, 2013 regarding the review and renewal of the Memorandum of Understanding between the City of Williams Lake and Cariboo Regional District be received and referred to Staff for a report back to Joint Committee outlining options for the integration of the Terms of Reference and Memorandum of Understanding into one document, while retaining the ' <i>Intent</i> ' and scope of the MOU. (October 23, 2013 mtg)		City/CRD Staff	

Project #	Summary of Resolution	Action Required	Delegation	Date Completed
6.	<p>a) That the agenda item summary from Darron Campbell, Manager of Community Services, Cariboo Regional District dated September 12, 2013 regarding an update report and recommendations from the Pool Finance Committee for the pool referendum and upgrade project be received and approval be given to proceed to a referendum for the pool renovation and upgrade project that will request authority for the CRD to borrow up to \$10 million over a 20-year term.</p> <p>b) That the date of the POOL REFERENDUM be set as November 15, 2014.</p> <p>c) That the Central Cariboo / City of Williams Lake Joint Committee endorse the Sam Ketcham Pool Upgrade Referendum Communications Plan dated November 4, 2013 as presented, a Communications working group be formed and delegated with the authority to implement the communications plan, and two elected representatives from both the City and Regional District be appointed to the working group by their respective Boards and those appointments be brought back to the Joint Committee. (November 13, 2013 mtg)</p> <ul style="list-style-type: none"> • <i>Councillors Walters and Bonnell (Alternate = Clr Zacharias) appointed for City. Directors Sorley and Kemp for CRD.</i> 	Update provided to Feb 26 CCJC meeting.	City/CRD Staff	Ongoing
7.	<p>That the agenda item summary from Darron Campbell, Manager of Community Services, dated January 15, 2014, regarding meeting notes and recommendations from the Pool Renovation and Upgrade Project - Communications Working Group meeting of December 17, 2013, be received. Further,</p> <ol style="list-style-type: none"> 1) That opportunities to pursue funding from corporate or senior government sources be actively pursued as they become available. Further, that any funding offers received be presented to the Central Cariboo/City of Williams Lake Joint Committee for consideration confidentially on a case by case basis. Further, that staff prepare a brief for use by elected officials in their lobby efforts. Further, that consideration of establishing a formal fundraising committee be referred to the April CCJC meeting; 2) That any potential lobbying committees formed by members of the public or stakeholder groups must operate outside the scope of the Communications working group and City/Regional District staff, and will not receive financial or staff support; and 3) That the Communications working group be charged with the responsibility to address and correct any misinformation that may circulate about the project in a timely manner. 		City & CRD Staff	

Project #	Summary of Resolution	Action Required	Delegation	Date Completed
8.	That no appointment be made at this time to the Central Cariboo Recreation Advisory Committee, and that discussion take place at the Central Cariboo/City of Williams Lake Joint Committee to determine the current mandate of this committee and whether it is still necessary. (Central Cariboo Rural Caucus meeting – Jan. 29/14)	Wait until future discussion at Joint.	CRD staff to put on Joint agenda when appropriate.	
9.	That the City of Williams Lake Council Report from Geoff Paynton, Director of Community Services, dated October 17, 2013, as referred back to the Committee from its November 13, 2013 meeting, regarding the Cariboo Mountain Bike Consortium, be received. Further, that the report be included for discussion as part of the business plan goal to assess the capacity challenges of public outdoor recreation. (CCJC Feb. 26, 2014)	Discussion during business plan goal setting process for 2015.	CRD to consider report as part of 2015 business plan.	
10.	That the donation request from the Mt. Timothy Ski Society, dated January 2014, be received. Further, that a response letter be provided advising the group to apply for a Grant for Assistance for the project when the program is available in 2014. (CCJC Feb. 26, 2014)	Write letter	City Staff	COMPLETE