



Utilities Operator – South Cariboo Permanent Full-Time

Applications are hereby invited for the full-time position of Utilities Operator within the Cariboo Regional District.

Duties for the position include operation and maintenance of sewer and water utilities within the South Cariboo. For a detailed job description, please visit our website at www.cariboord.ca/careers.

The successful candidate will possess valid Environmental Operator Certifications commensurate with the Cariboo Regional District facilities for Wastewater Collection Level I, Water Distribution Level I, and Small Water Systems. The successful candidate must live within 20 minutes of 100 Mile House to facilitate standby duties and possess and maintain a valid Class 5 BC Driver's License as a condition of continued employment.

This is a BCGEU position. The current rate of pay is \$34.45 per hour and a 35-hour workweek. A 90-day probationary period will apply. The workweek schedule may vary and therefore the applicant must be able to work weekends, rotating shifts and some overtime.

Applications will be treated as confidential and should be in the form of a resume and cover letter detailing your experience and qualifications relative to the position. Applicants should submit their resumes to the undersigned no later than 4:00 pm, Friday, February 1, 2019.

Bernice Crowe, Human Resources Advisor
Cariboo Regional District
Suite D, 180 North Third Avenue
Williams Lake, BC V2G 2A4
Phone: 250 392 3351
Facsimile: 250 392 2812
Email: mailbox@cariboord.ca

We thank all applicants in advance for their submissions; however, only those candidates selected for an interview will receive a response.

CARIBOO REGIONAL DISTRICT

JOB DESCRIPTION

Group:

Working Title: Utilities Operator

Dept.: Utilities

Classification Title: Utilities Operator

Date: February 20, 1998

Grid Level: 9

PRIMARY FUNCTION:

To operate and maintain water and sewer systems on a 24 hour basis

JOB DUTIES AND TASKS:

1. Operate and maintain water and sewer systems on a 24 hour basis:
 - a. inspect water and sewer systems to ensure the safety and reliability of systems
 - b. monitor operational systems and test water levels and quality
 - c. investigate system failures and determine corrective course of action
 - d. perform maintenance functions such as servicing pumps and valves, water main flushing and fire hydrant maintenance
 - e. perform repairs to water and sewer lines
 - f. perform system upgrades such as connections of new water and sewer lines
 - g. supervise and provide direction to contractors and equipment operators
 - h. provide advice on and implement water restrictions
 - i. respond to enquiries from the general public regarding water and sewer systems

2. Other related duties:
 - a. maintain and update water and sewer system inspection records and files
 - b. operate and maintain specialized water treatment, maintenance and testing equipment
 - c. respond to system problems and emergency system failures as required
 - d. maintain inventory of materials and order supplies as required

SUPERVISION RECEIVED:

Supervisor of Works

SUPERVISION/DIRECTION EXERCISED:

Supervise and provide direction to contractors and equipment operators; provide instruction to new staff on procedures.

PHYSICAL ASSETS/INFORMATION MANAGEMENT:

Maintain and repair water and sewer systems; operate and maintain water treatment, maintenance and testing equipment; operate vehicle; maintain and update inspection records and files.

FINANCIAL RESOURCES:

Order materials as required; provide input into preparation of annual budget; recommend contractors.

The above statement reflects the general details considered necessary to describe and evaluate the principal functions of the job identified, and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.